

**Mile-High Regional Emergency Medical and Trauma Advisory Council (MHRETAC)**

**AED Request Guidelines**

November 2014

The following guidelines were developed by the MHRETAC SMART/CPR Committee to assist you with your request for funding from the Mile-High RETAC.

* All funding requests must be completed on the MHRETAC AED Request Application form
* Requests will be reviewed and approved by the MHRETAC SMART/CPR Committee which is held the second Tuesdays at 1:30pm.
* Once the requests are approved by the MHRETAC SMART//CPR Committee, it will be submitted to the MHRETAC Board of Directors meeting which are held on the 3rd Thursdays in January, March, May, July, September and November
* The grant process is on-going throughout the year
* Each request must demonstrate a brief financial need statement
* Each request must provide a benefit to the service your agency provides
* Questions –contact Shirley Terry at [shirleyterry@comcast.net](mailto:shirleyterry@comcast.net)
* Notice of approval or denial will be communicated within one week following the MHRETAC Board of Directors Meeting and vote

See the attached MHRETAC AED Request Application