



Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)

Meeting Minutes

Rita Bass
190 W. 6th Ave.

January 17, 2008

Members Present:

Adams County- Dave Baldwin, Heather McDermott
Arapahoe County- Steve Green, Will Wagnon
Broomfield County- Ross Riley, Dr. Charles Mains
Denver County- Dr. Christopher Colwell, Justin DeMello, Dr. Kathryn Beauchamp
Douglas County- Jackie Fitch, Rich Martin
Elbert County- Dian Bowers, Glen Ohrns, Dr. Joan Bothner

Members Absent:

Adams County- Dr. Thomas Paluska
Arapahoe County- Dr. Mark Kozlowski
Broomfield County- John Pickle
Douglas County- Dr. Burt Katubig

Minutes Prepared by:

Shirley Terry, Mile-High RETAC Coordinator

Quorum Established:

Yes

Call Meeting to Order/Introductions:

Dr. Charles Mains called the meeting to order and introductions were made.

Approval of Meeting Minutes:

Meeting minutes from November 15, 2007 were accepted as written.

Presentations

Transfers Part II- Skip Tinnell

Skip Tinnell presented some information regarding hypotension study. 60% of SBP 1 was present in 2005 and 67% present in 2006. If hypotension is significant, mortality is increased.

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Coordinators Report- Shirley Terry

Council Membership

Coordinator continues to work on obtaining resolutions for current membership. New members were added today; Ross Riley for Broomfield, Steve Green and William Wagnon both for Arapahoe County. Dr. Thomas Paluska is not present today for Adams County.

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Radiation Detection Hospital Plans

About one third of the hospitals plans have been received. Reminders are sent frequently to the hospital safety officers.

Hospital Visits

Coordinator visited all the hospitals within the MHRETAC to determine printer needs for EMS, the use of EMS systems and 800 MHz radios. The majority of the ER's did not want additional printers. Most hospitals were using the EMS systems and most did not know anything about the 800 MHz radios. Some people said they were not allowed to touch it. All hospitals are programmed different and no one that the Coordinator talked to knew how to use it.

Deleted: Statewide Needs Assessment Plans and Overview¶
The next tasks of the committee include developing the Scope of Work, RFP and developing the Regionalization Component. The committee is leaning towards have an outside source to function as the fiscal intermediary. Colorado Rural Health Center may have some financial funding to support this effort in the rural communities. ¶

Health Care Coalitions¶
Denver and Tri-County are both setting up healthcare coalitions comprised of hospitals, public health and emergency management to meet and discuss various issues related to emergency planning, preparedness and response as it relates to pandemic flu and other public health emergencies. Topics include Strategic National Stockpile and DNC.

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Coordinator will set up a MHRETAC Communication Committee meeting to discuss the problems with the radios and try to set up some just in time training.

Some hospitals had blue tooth technology and one had the Wi-Fi. The Wi-Fi allows everyone to print from that printer without having their computer programmed. Complications include the hospitals permission for such a system. Coordinator will need to explore further.

Deleted: All-in-One Printers Emergency Room Survey Results¶
NCR will not be able to purchase the printers for the ED since they are not on the approved equipment list. MHRETAC will continue to investigate to determine if the RETAC should purchase the all-in-one printers for the hospitals within the region.¶

It was clear that no one wanted the MHRETAC to purchase printers for them at this time.

Standing Committee Reports:

Destination Committee- Dr. Christopher Colwell

The committee reviewed which hospitals were current with downloading their data. The last data submissions for August 2007 were The Children's Hospital, Denver Health, Parker Adventist, Platte Valley, and St. Anthony North. Sky Ridge last submitted on September 2007. The following hospitals are current with data submission with the last date of January 2008: Littleton hospital, The Medical Center of Aurora, St. Anthony Central, Swedish Medical Center and University Hospital. North Suburban has not submitted any data.

Coordinator will send out a reminder to all the hospitals that the expectation is that each hospital will download monthly to CDM for the MHRETAC Hospital Project.

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Needs Assessment Committee- Shirley Terry

The committee met and discussed a plan to have a stakeholders meeting to identify what the needs assessment for MHRETAC should look like. The committee wants a system evaluation. The council decided to identify the top 10 issues relating to MHRETAC specifically since everyone knows that the MHRETAC is unique from the rest of the state. Many issues relate to finances, call panels, personnel shortages.

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Cache Committee

The committee has completed the initial inventory and has identified the supply shortages that occurred due to expiration or damage. Denver Health will be the pilot project for entering the inventory into a data base and packing a trailer.

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C-DOT Grant- Teen Seat Belt Use

The winning school was Littleton High School. The celebration will be held January 23, 2008 at 10:30.

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Marcus Houston will be presenting the MHRETAC Teen Seat Belt Project at the Western Trauma Association Meeting. Dr. Steve Moulton will also be attending this conference.

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Dr. Steve Moulton with The Children's Hospital, MHRETAC and University Hospital will be submitting a letter of interest to receive some NIH Funding. This will help the MHRETAC expand our program.

The group spent the entire C-DOT grant allocation which was \$63,000 by the end of December. All reports have been submitted and the money has been received.

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Other Reports:

State Update- Randy Kuykendall and Celeste White

SEMTAC approved the criteria for training centers and education centers. Pediatric trauma criteria was addressed during the Facilities Committee. The committee is considering adding more criteria as outlined in the ACS book.

Each RETAC is to review and develop some goals for the RETAC Committee of SEMTAC. MHRETAC will address these next month.

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North Central Region- Dr. Charles Mains

The audit was released by DHS. UASI and NCR are in the process of responding to some identified issues in the document. The state may not have to repay any money at this time.

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UASI- Justin DeMello

The MOU for the DNC is out for signature. There is \$50 million allocated through the DOJ for the DNC. The credentialing plan is to have 15,000 EMS and pre-hospital personnel pre-credentialed by May 3rd.

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MMRS

The ACEP review team was in Denver on December 13 and 14. The one day classroom education focused on the weaknesses identified by the survey and the tabletop the next day was conducted at the State EOC. MOU's are almost ready to send out for signature.

Deleted: **Medical Community Strategic Planning Meeting**¶
A small committee will be writing the first version of the regional evacuation plan for hospitals. ¶
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This committee will work with the DNC planning efforts to avoid duplication.¶
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The MHRETAC would like to monitor the EMS caches to assure the sustainability of the EMS caches. ¶
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SAHAC- Shirley Terry

SAHAC is in the process of re-organizing.

Unfinished Business:

EMS Data Collection

Denver Health is now able to submit data. Draft 6 of the EMS Data Collection Rules has been sent for comments. The section requiring the PCR to be left at the hospital was removed and will be put into other rules.

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EMS Cache Policy and Procedure

The EMS Cache Policy and Procedures are in the final stages. The group reached consensus on the sustainability issue of the supplies. EMS agencies will replace any used supplies and will seek federal funding for large events requiring multiple agencies to respond. The next focus will be the MOU.

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The ACEP will be in Denver on December 13 and 14. There will be a one day classroom education focusing on the weaknesses identified by the survey and the tabletop the next day at the State EOC.¶
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The IRS replied with a request for some additional documents which included the amended and restated IGA to be signed by county commissioners.

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New Business:

Nomination of Officers

Nominations for Chair and Treasurer were opened. Dr. Charles Mains was voted as Chair. Rich Martin was voted in as Vice-Chair to replace Dr. Mains and the Treasurer will remain Jackie Fitch.

Conflict of Interest

Forms were handed out for council members and stakeholders to sign.

Open Meetings Act

Deferred

Wells Fargo Account

Signatures are required today to update the account

Parking at Rita Bass

Dr. Beauchamp contacted Denver Health. Parking will be free on the meeting day. Unfortunately that did not occur today but will in the future.

Bylaws Revisions

The sentence- The words “these duties may be assigned to a designee” were added at the end of the Treasurer and Secretary duties. The council agreed to this language. Today is the final vote on the revisions. Bylaws were adopted as amended.

Provider Grant Hearing – March 20, 2008

Each county will need a representative plus 2 additional representatives to assure that there are 5 votes per grant request.

Open Forum for Audience and Council Members:

Adjournment:

A motion was made to adjourn.

Next Meeting-

The next meeting date will be March 20, 2008 from 11am to 1pm, Rita Bass Trauma and EMS Education Institute, Classroom A and B, 190 W. 6th Ave.

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MHRETAC agreed to support the IGA as amended.¶
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Deleted: need to have nominations. Dr. Joan Bothner has served two terms which is the maximum according to the bylaws. Dr. Christopher Coldwell as nominated to serve again as the Chair of the Nomination Committee. The names will be determined by e-mail and presented at the meeting in January.

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Deleted: Provider Grants Workshop January 17, 2008¶
CDPHE will be present to present the grant forms for next year. The grant and agency profiles will be available on the internet December 15, 2007.¶
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