

# Regional Emergency Medical & Trauma Services Systems Development Biennial Plan Progress Report For

**Mile-High RETAC**



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| <b>Plan Version:</b>   | <b>July 2005 – June 2007</b>                        |
| <b>Date Submitted:</b> | <b>July 1, 2006</b>                                 |
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**Section 1: Accomplishments**

*In the table below please list any completed goals or accomplishments in the area of EMS in your region. Please list any partners on specific projects or accomplishments.*

**Partners are listed at the end of this section**

| <b>Goal &amp; Objective Number</b>   | <b>EMTS System Component</b>   | <b>Description of Accomplishment(s) and partners.</b>   |
|--|--|---|
| <p><b>Goal 1</b><br/> <b>Create a solid identity for the MHRETAC</b></p> <p>Objective 1<br/>                     To maintain a MHRETAC office with a Coordinator</p> | <p>1- Integration of Health Services<br/>                     3- Legislation and Regulation<br/>                     4- System Finance<br/>                     5- Human Resources<br/>                     12- Public Education</p> | <p>-Contract with Coordinator renewed with auto renewal clause<br/>                     -Coordinator and Council to represent the MHRETAC at meetings -SEMTAC, SEMTAC Committees, UASI, NCR, MMRS, State All-Hazard meetings, Trauma Care Preservation Coalition and MHRETAC Committees, EMS Councils, Trauma related meetings, conferences, events and community meetings.</p> <p><b>CDPHE</b></p> <ul style="list-style-type: none"> <li>○ SEMTAC Committees-at least quarterly and some monthly</li> <li>○ SEMTAC Committees include;                             <ul style="list-style-type: none"> <li>Designation Review Committee</li> <li>EMT Credentialing Committee</li> <li>EMT Training Centers Committee</li> <li>Facilities Committee</li> <li>RETAC Committee</li> <li>Communication/MCI Committee</li> <li>EMS Personnel Committee</li> <li>Injury Prevention Committee</li> <li>Resource Committee</li> <li>Transportation Committee</li> <li>System Evaluation Committee</li> <li>Public Policy Committee</li> <li>Pediatric Emergency Care Committee</li> <li>Bylaws Committee</li> <li>Level I and II Trauma Designation Committee</li> <li>Formulary and Rule 500 Task Force</li> <li>EMS Data Collection Committee</li> </ul> </li> <li>○ SEMTAC- quarterly</li> <li>○ Statewide RETAC Forum- quarterly at various locations in Colorado</li> </ul> |

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|  |  | <p><b>All-Hazards Planning</b></p> <ul style="list-style-type: none"> <li>○ MMRS Steering Committee- monthly</li> <li>○ MMRS- every other month</li> <li>○ NCR- once a month with additional meetings as necessary</li> <li>○ NCR Public Health Committee- monthly</li> <li>○ NCR Credentialing Committee-monthly</li> <li>○ NCR Citizen Corp Committee-monthly</li> <li>○ NCR Evacuation Steering Committee-monthly</li> <li>○ State All-Hazards Meeting- quarterly</li> <li>○ Front Range OEM- monthly</li> </ul> <p><b>UASI:</b></p> <ul style="list-style-type: none"> <li>○ UASI Board Meeting- quarterly</li> <li>○ UASI Public Education Committee- monthly</li> <li>○ UASI Public Education Marketing Committee- as needed</li> <li>○ UASI/NCR Equipment Committee- monthly</li> <li>○ UASI Training Committee- monthly</li> <li>○ UASI Communication Committee- monthly</li> <li>○ UASI Medical Community Strategic Planning Committee (former Public Health and Medical Committee)- monthly</li> <li>○ UASI Strategic Planning Committee- as needed</li> <li>○ UASI Sync Matrix Design Team-monthly</li> <li>○ UASI Public Health and Medical Sync Matrix Sand table Planning Committee- weekly</li> <li>○ UASI/NCR Grants Committee</li> </ul> <p><b>MHRETAC</b></p> <ul style="list-style-type: none"> <li>○ Denver County EMS Council- monthly</li> <li>○ Adams County EMS Council- monthly</li> <li>○ Elbert County EMS Council- monthly</li> <li>○ Denver Metro Physicians Advisory Group- every other month</li> <li>○ Multi-County Ambulance Licensing Committee-monthly</li> <li>○ Observed and participated in the site survey for University Hospital</li> <li>○ Attended Trauma Symposium on Medical Surge in Colorado Springs with an Israeli physician</li> <li>○ Regional EMS Council- monthly</li> <li>○ Destination Committee</li> <li>○ FRETAC</li> <li>○ Human Resource Task Force</li> </ul> |
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|   |   | <ul style="list-style-type: none"> <li>○ C-DOT Grant Advisory Council</li> </ul> <p><b>Community Meetings</b></p> <ul style="list-style-type: none"> <li>○ Trauma Care Preservation Coalition- monthly</li> <li>○ TCPC Strategic Planning Committee- monthly or as needed</li> <li>○ Donor Foundation Board of Directors- monthly</li> <li>○ Donor Alliance Board of Directors- every other month</li> <li>○ Donor Alliance Executive Board- as needed</li> <li>○ Colorado Prescription Drug Abuse Task Force Board of Directors – every other month</li> <li>○ Colorado Prescription Drug Abuse Task Force Standards Committee- monthly</li> </ul> |
| <p>Goal 1<br/>Objective 2<br/>To complete the CDPHE state contract deliverables as outlined</p> | As above  | <p>-All contract deliverables were submitted per contract</p> <p>Budgets for current contract year<br/>Biennial Plan with Priority Goals<br/>Quarterly Progress Reports<br/>Financial Report for Prior Contract Year<br/>Regional Funding Overview for Prior Contract Year<br/>Agency Profiles</p> <p>-Council approved deliverables requiring approval</p>   |
| <p>Goal 1<br/>Objective 3<br/>To maintain and strengthen the infrastructure of the MHRETAC</p>  | As above  | <p>-Council members were assigned to MHRETAC committees</p> <p>-Council attendance was tracked and reported on a regular basis</p> <p>-Coordinator set up an e-mail list for County Commissioners. They were copied as appropriate</p> <p>-Website is in need of being re-designed- proposal has been obtained</p> <p>-Non-profit organizations, non-designated trauma centers and trauma centers are participating with the UASI and joint MHRETAC efforts with medical strategic planning efforts</p>   |
| <p>Goal 1<br/>Objective 4<br/>To promote the MHRETAC through public education</p>               | As above  | <p>-The Public Education Committee was put on hold when the Trauma Care Preservation Coalition began to conduct public education regarding trauma</p>   |
| <p><b>Goal 2</b><br/><b>Integrate with other</b></p>  | <p>1- Integration of Health Services<br/>3- Legislation and</p> | <p>-HRSA Trauma/EMS Caches totaling \$90,000 were delivered throughout the MHRETAC to various hospitals and EMS agencies</p>  |

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| <p><b>organizations to assist the medical community in preparation for an all-hazards event</b></p> <p>Objective 1<br/>To identify grant opportunities for the medical communities</p>        | <p>Regulation<br/>4- System Finance<br/>8- Communication Systems<br/>10- Clinical Care<br/>11-Mass Casualty<br/>12- Public Education<br/>14- Information Systems</p> | <p>-Grant information such as UASI, NCR, MMRS, HRSA and various other grants were sent to all stakeholders</p> <p>- Coordinator wrote a grant for the radiation detectors for all the hospitals in the NCR. This was approved and funded. Each hospital will receive a portal and hand held radiation detector. This number needs to be doubled with future grant funding.</p> <p>-Provider grants were reviewed, scored and submitted to the State.</p> <p>-Other grant opportunities were sent to all stakeholders as they were available</p> <p>-Coordinator served as a member of the NCR and UASI Grants Committee</p> <p>-Coordinator participated in the target capabilities assessment for NCR and UASI</p>  |
| <p>Goal 2<br/>Objective 2<br/>To participate in NCR, UASI, NDMS, HRSA and MMRS planning activities</p>  | <p>As above</p>  | <p>-Coordinator and various Council Members attend the committees and sub committees of NCR, UASI, MMRS, NDMS</p> <p>- Coordinator continues to serve as Chair of the UASI Medical Community Strategic Planning Committee, a member of the UASI Board and an alternate for Dr. Mains on the NCR Board.</p> <p>-Dr. Jan Dehler works closely with NDMS and MMRS with the recent exercises- Hot Tamale</p> <p>-Dr. Mains and Coordinator were invited by UASI to attend the annual State and Local Government Coordination and Preparedness Program for the Western Region of UASI which was held in San Francisco.</p> <p>-Coordinator serves on the Steering Committee with UASI to develop the goals and objectives for the coming year and current grant cycle</p> |
| <p>Goal 2<br/>Objective 3<br/>To assist with the planning efforts and participate in the regional Sync Matrix exercise scheduled for September 2005 and the actual exercise in early 2006</p> | <p>As above</p>  | <p>-Coordinator was Chair of the medical section of this exercise and held weekly meetings to develop the medical components, injects and to seek participation from the various hospitals, EMS agencies, public health and environmental health, EMS systems, Denver University, IDEA, UCAR and several people from Virginia and Milwaukee.</p> <p>-Eight regional hospitals and 8 EMS agencies participated in the Sync Matrix exercise. Two council members, Dr. Charles Mains and Glenn Ohrns participated as evaluators.</p> <p>-Exercise was held October 19, 2005.</p> <p>-Coordinator assembled all the committee comments</p>   |

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|  |          | for the After Action Report for the medical section.   |
| <p>Goal 2<br/>Objective 4<br/>To explore the feasibility of a medical community strategic planning committee</p>   | As above | <ul style="list-style-type: none"> <li>- The UASI Medical Community Strategic Planning Committee <u>was</u> organized with representatives from private, public, profit and non-profit agencies, hospitals, coroners, environmental health, mental health, public health, EMS agencies, community health, emergency preparedness, law enforcement, fire, physicians, nurses, trauma nurse coordinators, safety officers, security, Denver Water, Bonfils, Kaiser, Visiting Nurse Association, American Red Cross, State Animal Safety, CDPHE, HRSA and other interested parties from throughout the NCR region.</li> <li>-UASI Medical Strategic Planning Committee developed a strategic plan for the medical community that included hospitals, EMS agencies, Coroners, Environmental Health, Animal Safety and addresses the 37 target capabilities and 7 National Priorities outlined by DHS.</li> <li>- Committee meets monthly and will expand more into the NCR agencies</li> <li>-Grant opportunities were identified and grants written for the medical community such as a medical assessment and ARES antennas.</li> <li>-The Committee reviewed all the grant applications for NCR and UASI, prioritized them and submitted to the combined NCR and UASI Grant Committee. The medical assessment was a part of the NCR grant application. Bonfil's grant was placed in UASI with the ARES antennas grant.</li> </ul> |
| <p>Goal 2<br/>Objective 5<br/>To explore the establishment of credentialing consistent with regional standards for medical personnel for use during an all-hazards event and day-to-day operations</p> | As above | <ul style="list-style-type: none"> <li>-Denver Sheriff's has assisted NCR in developing a process for credentialing that has been approved by the National Institute of Science and Technology credentialing through a certification testing process. Denver is now a proven leader for the nation in credentialing.</li> <li>-Coordinator, Glen Ohrns, Joe Bruce and Randy Councill have attended these meetings.</li> <li>-Credentialing has been presented to the MHRETAC and UASI Medical Community Meeting.</li> <li>-UASI Medical Community Meeting is pursuing some HRSA funds to assist with the medical volunteer program through CDPHE.</li> </ul>   |

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| <p><b>Goal 3</b><br/><b>Develop a quality improvement process for MHRETAC</b></p> <p>Objective 1<br/>To establish a quality improvement committee</p>   | <p>1- Integration of Health Services<br/>3- Legislation and Regulation<br/>9- Medical Direction<br/>10- Clinical Care<br/>15- Evaluation</p> | <p>-At this point, no quality improvement committee will be developed.<br/>-The Council assigned this task to the Destination Committee since the committee wanted to develop PI filters to test the Trauma Triage Algorithm.<br/>-The Committee is in the process of developing audit filters. Six areas have been identified to study; age, type of injury, ISS, patient disposition, LOS in hospital and cause code to identify the mechanism of injury</p> |
| <p>Goal 3<br/>Objective 2<br/>To establish a systems for medical review with extended protection for medical staff and reviewers</p>  | <p>As above</p>  | <p>-This has been discussed several times but is on hold due to uncertainty regarding peer review coverage.</p>  |
| <p>Goal 3<br/>Objective 3 To focus on patient outcomes</p>  | <p>As above</p>  | <p>-This has been discussed in relation to the Trauma Triage Algorithm. The PI filters are in development stage.</p>   |
| <p><b>Goal 4</b><br/><b>Serve as active members of the Trauma Care Preservation Coalition</b></p> <p>Objective 1<br/>Participate in regional emergency strategic planning, data collection and the larger working group as a member</p> | <p>1- Integration of Health Services<br/>3- Legislation and Regulation<br/>4- System Finance<br/>15- Evaluation</p>                          | <p>- Coordinator and Dr. Mains attended most of the meeting through out the year and Coordinator served on the strategic planning committee.<br/>- Information was sent on a regular basis to all stakeholders<br/>-Regular updates from the Interim Committee were sent to all stakeholders<br/>-Dr. Mains presented at CCI and in Elbert County regarding the impact of tort on hospitals and EMS agencies</p>   |
| <p>Goal 4<br/>Objective 2<br/>To encourage</p>  | <p>As above</p>  | <p>-Requests for data from the area hospitals and EMS agencies were collected and submitted as requested</p>   |

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| <p>and support local trauma centers and EMS agencies to provide data when requested</p>  |   |   |
| <p>Goal 4<br/>Objective 3<br/>To be a source of ongoing information about the MHRETAC and its activities, including the importance of the trauma systems</p> | <p>As above</p>   | <p>-Numerous e-mails were sent to all MHRETAC stakeholders regarding the issues related to the impact of changing from PIP to a tort system</p>   |
| <p><b>Additional Tasks</b><br/><b>#1- Injury Prevention-C-DOT Grant</b></p>  | <p>1-Integration of Services<br/>2- EMTS Research<br/>5- Human Resources<br/>12- Public Education<br/>13- Prevention<br/>15- Evaluation</p> | <p>-Executed the contract for C-DOT grant funds for MHRETAC for teen seat belt use project.<br/>-Submitted the quarterly reports as outlined in grant<br/>-Submitted a second year funding request and was awarded the funds of \$53,000.<br/>-Developed C-DOT Advisory Board who developed a job description<br/>-Interviewed and hired a Campaign Coordinator<br/>-Developed and executed a Campaign Coordinator Agreement<br/>-Established an office and purchased necessary office supplies and equipment</p>   |
| <p><b>#2- Ambulance Licensing</b></p>  | <p>1- Integration of Services<br/>3- Legislation and Regulation<br/>4- System Finance<br/>9- Medical Direction<br/>10- Clinical Care</p>    | <p>-Multi-County Ambulance Licensing Committee developed new forms to be in compliance with the new Ground Ambulance Rules that were developed and will be effective October 1, 2006.<br/>-CDPHE attended the ambulance licensing committee to discuss issues of concern expressed by the committee.<br/>-Elbert and Broomfield Counties have agreed to join the IGA which will now consist of 7 counties and all of the MHRETAC<br/>-Presently, the IGA and new ordinance is in the hands of each county attorney for review<br/>-New fees have been established<br/>-Reciprocity has been agreed upon<br/>-All ambulance inspections will now meet the same standards</p> |
| <p><b>Added after Biennial Plan was submitted</b></p>  | <p>1-Integration of Services</p>  | <p>-Coordinator developed a survey to determine what hospitals and EMS agencies have 800 MHz radios. The survey has been sent out and replies are in</p>  |

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| <b>was submitted<br/>#3<br/>800MHZ Survey</b> | 4-System Finance<br>8-<br>Communication<br>Systems<br>10- Clinical Care<br>11- Mass<br>Casualty<br>12- Public<br>Education<br>14- Information<br>Systems  | The survey has been sent out and replies are in progress.<br>-MHRETAC/UASI is working closely with CDPHE regarding this survey |
| <b>#4<br/>Regional EMS<br/>Council</b>        | 1-Integration of<br>Services<br>4-System Finance<br>8-<br>Communication<br>Systems<br>9- Medical<br>Direction<br>10- Clinical Care<br>11- Mass<br>Casualty<br>12- Public<br>Education<br>14- Information<br>Systems<br>15- Evaluation | -Coordinator started a Regional EMS Council that is a joint effort of MHRETAC and UASI<br>-Council meets monthly               |

### Partners

- All members of the MHRETAC and Coordinator
- Members of CDPHE, HRSA, MMRS, UASI, NCR, NDMS
- UASI Public Health and Medical Committee Members, Participating Facilities, Sync Matrix Design Team
- Sync Matrix Design Team, hospitals, EMS agencies, public health agencies, environmental health agencies
- Denver Sheriff Credentialing Department, Medical Personnel, Physicians, Nurses
- Attorneys from hospitals and related agencies
- Medical Directors, Medical Staff Officers, TNC's, Quality Improvements Departments Trauma Registries, Trauma Care Preservation Coalition Members and Staff
- MHRETAC Stakeholders
- Level I hospital Injury Prevention Coordinators, C-DOT
- Ambulance Licensing Committee members and county representatives
- Emergency Managers
- Fire and EMS Agencies
- Mental Health, Animal Health, Community Health Partners

## **Section 2: RETAC Updates**

### **RETAC Mission Statement:**

To develop a coordinated and quality emergency medical and trauma service system that focuses on the care of the patient and its priority in all decision making

### **RETAC Description:**

Since the Biennial Plan was written July 1, 2005, there have been no changes except for a few council members.

Denver County- Carol Boigon replaced Judy Montero  
Denver County- Dr. Kathryn Beauchamp replaced Dr. Ciesla  
Broomfield County- Joe Bruce replaced Bruce Ginter

The MHRETAC continues to function as a Government 115 with an IGA. The Bylaws are reviewed annually. The authority as outlined in statue remains unchanged.

### **Ongoing Planning Process:**

The MHRETAC continues to meet every other month on the 3<sup>rd</sup> Thursdays from 11am to 1pm at Rita Bass. Committees meet on the other months.

Information is shared via e-mail with all stakeholders on a regular basis.

The goals and objectives are reviewed quarterly.

### **Section 3: Goal and Objectives**

(In order of priority)

#### **Goal #1 Create a solid identity for the MHRETAC**

EMT System Component:

- Component #1 Integration of Health Services
- Component #3 Legislation and Regulation
- Component #4 System Finance
- Component #5 Human Resources
- Component #12 Public Education

Objectives:

- Objective #1 To maintain a MHRETAC office with a coordinator
- Objective #2 To complete the CDPHE state contract deliverables as outlined
- Objective #3 To maintain and strengthen the infrastructure of the MHRETAC
- Objective #4 To promote the MHRETAC through public education

#### **Goal #2 Integrate with other entities to assist the medical community in preparation for all-hazards event**

EMT System Component:

- Component #1 Integration of Health Services
- Component #3 Legislation and Regulation
- Component #4 System Finance
- Component #8 Communication Systems
- Component #10 Clinical Care
- Component #11 Mass Casualty
- Component #12 Public Education
- Component #14 Information Systems

Objectives:

- Objective #1 To identify grant opportunities for the medical communities
- Objective #2 To participate in NCR, UASI, NDMS, HRSA and MMRS planning activities
- Objective #3 To assist with the planning efforts and participate in the regional Sync Matrix exercise scheduled for early 2006 **(Revised)**
- Objective #4 To continue participating and supporting the Medical Community Strategic Planning Committee **(Revised)**
- Objective #5 To explore the establishment of credentialing consistent with regional standards for medical personnel for use during an all-hazards event and day-to-day

operations

### **Goal #3 Develop a quality improvement process for MHRETAC**

#### **EMT System Component:**

- Component #1 Integration of Health Services
- Component #3 Legislation and Regulation
- Component #9 Medical Direction
- Component #10 Clinical Care
- Component #15 Evaluation

#### **Objectives:**

- Objective #1 To establish a quality improvement committee
- Objective #2 To establish a system for medical review with extended protection for medical staff and reviewers
- Objective #3 To focus on patient outcomes

### **Goal #4 Serve as active members of the Trauma Care Preservation Coalition**

#### **EMT System Component:**

- Component #1 Integration of Health Services
- Component #3 Legislation and Regulation
- Component #4 System Finance
- Component #15 Evaluation

#### **Objectives:**

- Objective #1 Participate in regional emergency strategic planning, data collection and the larger working group as a member
- Objective #2 To encourage and support local trauma centers and EMS agencies to provide data when requested
- Objective #3 To be a source of ongoing information about the MHRETAC and its activities, including the importance of the trauma systems

### **New Goals:**

**Narrative:**

**Goal #5 Provide injury prevention activities for teen seat belt use through the C-DOT funded grant**

**EMT System Component:**

- Component #1 Integration of Services
- Component #2 EMTS Research
- Component #5 Human Resources
- Component #12 Public Education
- Component #13 Prevention
- Component #15 Evaluation

**Objectives and Tasks:**

Objective #1 To administer the C-DOT Injury Prevention Grant

- a. Hire a Campaign Coordinator
- b. Obtain commitments for participation from high schools in each county
- c. Submit contract deliverables as outlined in contract

Objective #2 To explore funding for sustainability

- a. Begin to explore funding possibilities to sustain the program

| Task                   | Responsibility<br>(Indicate partners)   | Start Date   | Finish Date | Estimat<br>ed<br>Cost/ or<br># of<br>FTE | Start-<br>up/<br>short/lo<br>ng term<br>goal | On-going<br>maintenance<br>cost                   |
|------------------------|---|--------------|-------------|--|--|---|
| See Objective #1 above | Coordinator, Dr. Joan Bothner, Dr. Charles Mains<br>C-DOT Advisory Board, C-DOT Grant Administrators, Campaign Coordinator<br>High Schools in each county | January 2006 | Ongoing     | .5 FTE                                   | Long term goal                               | Cost of administering the program per grant funds |
| See Objective #2 above | As above  | 2007         | Ongoing     | As above                                 | Long term goal                               | Unknown at this time                              |
| <b>TOTAL</b>           |   |              |             | Unk.                                     |  | Unknown   |

**Narrative:**

**Goal #6 To support the efforts of the Ambulance Licensing Committee to develop standardization for the MHRETAC**

**EMT System Component:**

- Component #1 Integration of Services
- Component #3 Legislation and Regulation
- Component #4 System Finance
- Component #9 Medical Direction
- Component #10 Clinical Care

**Objectives and Tasks:**

- Objective #1 To have all counties in the MHRETAC sign the IGA and pass the ordinance and/or resolution for each county
- a. Each county to present the IGA and ordinance and/or resolution to the attorneys for approval
  - b. Each county to present above to the authorized body in the county for approval
- Objective #2 To utilize the new forms developed for standardization and to meet the new criteria as outlined by the Ground Ambulance Rules effective October 1 2006
- a. The new forms for ambulance inspection will be utilized
  - b. All other forms and processes developed will be utilized to assure standardization among the counties

| Task                   | Responsibility<br>(Indicate partners)  | Start Date | Finish Date | Estimated Cost/ or # of FTE | Start-up/ short/long term goal | On-going maintenance cost |
|------------------------|--|------------|-------------|-----------------------------|--------------------------------|---------------------------|
| See Objective #1 above | Coordinator, Dian Bowers, Randy Councill, Jamie Moore, Ambulance Licensing Committee representing all 7 counties | March 2006 | Ongoing     | 1/9 of FTE                  | Short Term Goal                | Time of personnel         |
| See Objective #2 above | As above   | March 2006 | Ongoing     | As above                    | Short Term Goal                | As above                  |
| <b>TOTAL</b>           |  |            |             | Unk.                        |                                | Unknown                   |

**Narrative:**

**Goal #7 To determine 800 MHz interoperability of hospitals and EMS agencies**

**EMT System Component:**

- Component #1 Integration of Services
- Component #4 System Finance
- Component #8 Communication Systems
- Component #10 Clinical Care
- Component #11 Mass Casualty
- Component #12 Public Education
- Component #14 Information Systems

**Objectives and Tasks:**

Objective #1 To determine the interoperability of hospitals and EMS agencies

- a. Develop a survey tool
- b. Send survey tool to all hospitals and EMS agencies in the region
- c. Summarize survey results to determine interoperability capabilities

Objective #2 Explore funding opportunities to enhance the communication interoperability for hospitals and EMS agencies

| Task                   | Responsibility<br>(Indicate partners)   | Start Date | Finish Date | Estimated<br>Cost/ or # of<br>FTE | Start-up/<br>short/long term<br>goal | On-going<br>maintenance<br>cost |
|------------------------|---|------------|-------------|-----------------------------------|--------------------------------------|---------------------------------|
| See Objective #1 above | Coordinator, Hospitals, EMS Agencies, UASI Medical Community Strategic Planning Committee | June 2006  | Ongoing     | 1/9 of FTE                        | Short Term Goal                      | Time of personnel               |
| See Objective #2 above | As above  | June 2006  | Ongoing     | As above                          | As above                             | As above                        |
| <b>TOTAL</b>           |   |            |             | Unknown                           |                                      | Unknown                         |

**Narrative:**

**Goal #8 To create a Regional EMS Council to enable enhanced regional planning efforts for the trauma system and disaster preparedness**

EMT System Component:

- Component #1 Integration of Services
- Component #4 System Finance
- Component #8 Communication Systems
- Component #9 Medical Direction
- Component #10 Clinical Care
- Component #11 Mass Casualty
- Component #12 Public Education
- Component #14 Information Systems
- Component #15 Evaluation

Objectives and Tasks:

- Objective #1 To regionalize planning efforts for the EMS community concerning the trauma system
  - a. Develop regional goals
  - b. Encourage participation in the EMS Data Collection Project
- Objective #2 To regionalize planning efforts in relation to disaster preparedness
  - a. Complete target capability assessment
  - b. Explore grant funding to enhance identified gaps in target capabilities

| Task                   | Responsibility (Indicate partners)  | Start Date | Finish Date | Estimated Cost/ or # of FTE | Start-up/ short/long term goal | On-going maintenance cost |
|------------------------|---|------------|-------------|-----------------------------|--------------------------------|---------------------------|
| See Objective #1 above | Coordinator, Dr. Christopher Colwell, Randy Councill, Joe Bruce, Jean Zambrano, Dian Bowers, EMS Agencies | April 2006 | Ongoing     | 1/9 FTE                     | Long Term Goal                 | Time of personnel         |
| See Objective #2 above | As above  | July 2006  | Ongoing     | As above                    | Long Term Goal                 | As above                  |
| <b>TOTAL</b>           |   |            |             | Unknown                     |                                | Unknown                   |

**Narrative:**

**Goal #9 To create a Regional Hospital Council to enhance regional disaster preparedness and trauma system planning efforts**

**EMT System Component:**

- Component #1 Integration of Services
- Component #4 System Finance
- Component #8 Communication Systems
- Component #9 Medical Direction
- Component #10 Clinical Care
- Component #11 Mass Casualty
- Component #12 Public Education
- Component #14 Information Systems
- Component #15 Evaluation

**Objectives and Tasks:**

- Objective #1 To regionalize planning efforts in relation to disaster preparedness
  - a. Complete target capability assessment
  - b. Explore grant funding to enhance identified gaps in target capabilities
- Objective #2 To regionalize planning efforts for the Hospital community concerning the trauma system
  - a. Develop regional goals
  - b. Encourage participation in the Hospital PI data collection process

| Task                   | Responsibility<br>(Indicate partners)   | Start Date | Finish Date | Estimated<br>Cost/ or # of<br>FTE | Start-up/<br>short/long<br>term goal | On-going<br>maintenance<br>cost |
|------------------------|---|------------|-------------|-----------------------------------|--------------------------------------|---------------------------------|
| See Objective #1 above | Coordinator, Dr. Charles Mains, Hospital representatives, Physician, Nurses, Infection Control Personnel, Safety Managers, Trauma Surgeons, ED Physicians | July 2006  | Ongoing     | 1/9 FTE                           | Long Term Goal                       | Time of personnel               |

|                        |          |           |         |          |                |          |
|------------------------|----------|-----------|---------|----------|----------------|----------|
| See Objective #2 above | As above | July 2006 | Ongoing | As above | Long Term Goal | As above |
| TOTAL                  |          |           |         | Unknown  |                | Unknown  |

Section 4: Financial Overview

Due in October 2006  
 Next fiscal year's budget is attached.

**SECTION 5: Attest Statement**

**ATTEST STATEMENT**

Biennial Plan Update

By signing below, the RETAC Chairperson and the RETAC Coordinator attest that the information contained in this document, to the best of their knowledge, completely and accurately represents the most current information available to complete the revisions to the RETAC Biennial plan. The goals and objectives incorporated herein have been reviewed and agreed upon by the RETAC Board of Directors to be included in this document.

Dr. Joan Bothner  
Print Chairperson Name

\_\_\_\_\_  
Chairperson Signature

\_\_\_\_\_  
Signature Date

Shirley Terry  
Print RETAC Coordinator Name

\_\_\_\_\_  
RETAC Coordinator Signature

\_\_\_\_\_  
Signature Date

## *Appendix*

### **Supporting Documents**

#### **Attachments**

**A. Council Members**

**B. Bylaws**

**C. MHRETAC Council Member Committee Spreadsheet**