



Mile-High RETAC Biennial Plan Goals and Objectives For July 1, 2005 to June 30, 2007

Third Quarter FY06 Report January 1, 2006 to March 31, 2006

Date: March 31, 2006

Summary of Goals

- 1. Create a solid identity for the MHRETAC**
- 2. Integrate with other entities to assist the medical community in preparation for all-hazards event**
- 3. Develop a quality improvement process for MHRETAC**
- 4. Serve as active members of the Trauma Care Preservation Coalition**

Goal #1 Create a solid identity for the MHRETAC

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #4 System Finance

Component #5 Human Resources

Component #12 Public Education

Objective #1 To maintain a MHRETAC office with a coordinator

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|--|------------------|-------------------------------|
| a. Provide an FTE to manage the activities of the office including correspondence, meeting notifications and minutes and liaison with other RETACs and state offices | Dian Bowers, Chair, Jean Zambrano, Jamie Moore, Dr. Joan Bothner | Contract with the coordinator has been renewed with an automatic renewal clause | Ongoing | Completed January 2005 |
| b. Represent MHRETAC at various committees, | Coordinator, Council Members Dr. Charles Mains | Coordinator will attend SEMTAC, SEMTAC Committees, UASI, NCR, MMRS, State All-Hazards Meeting, | Ongoing | Ongoing |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|--|--|-----------|-----------------|
| | <p>Randy Councill, Dr. Charles Mains Dr. Jan Dehler and Joe Bruce for most all of these meetings</p> | <ul style="list-style-type: none"> ○ SEMTAC- quarterly, January 26, 2006 ○ Statewide RETAC Forum- quarterly- February 22-23, 2006 <p>All-Hazards Planning</p> <ul style="list-style-type: none"> ○ MMRS Steering Committee- monthly ○ MMRS- every other month ○ NCR- once a month with additional meetings as necessary ○ NCR Public Health Committee ○ NCR Credentialing Committee ○ NCR Citizen Corp Committee ○ NCR Evacuation Committee ○ State All-Hazards Meeting- quarterly ○ Front Range OEM- monthly ○ Evacuation Kick-off Conference <p>UASI:</p> <ul style="list-style-type: none"> ○ UASI Board Meeting- quarterly ○ UASI Public Education Committee- monthly with extra meetings for the kick-off ○ UASI Public Education Marketing Committee- monthly ○ UASI/NCR Equipment | | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|---|---|-----------|-----------------|
| | <p>Dian Bowers Dr. Christopher Colwell Carol Hurdelbrink Rick Lindsey</p> <p>Dr. Christopher Colwell and Dr. Mark Kozlowski</p> <p>Randy Councill, Jamie Moore</p> <p>Dr. Charles Mains Dr. Charles Mains</p> | <p>Committee- twice a month</p> <ul style="list-style-type: none"> ○ UASI Training Committee- monthly ○ UASI Communication Committee- monthly ○ UASI Medical Community Strategic Planning Committee- monthly ○ UASI Strategic Planning Committee- weekly <p>EMS Councils</p> <ul style="list-style-type: none"> ○ Elbert County EMS Council- quarterly ○ Denver County EMS Council- monthly ○ Adams County EMS Council- monthly <p>Trauma/ EMS Related Meetings</p> <ul style="list-style-type: none"> ○ Denver Metro Physicians Advisory Group- every other month ○ Multi-County Ambulance Licensing Committee- monthly <p>Community Meetings</p> <ul style="list-style-type: none"> ○ Trauma Care Preservation Coalition- monthly ○ TCPC Strategic Planning | | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|---|---|-----------|-----------------|
| | | Committee- monthly or as needed <ul style="list-style-type: none"> ○ Donor Foundation Board of Directors- monthly ○ Colorado Prescription Drug Abuse Task Force Board of Directors – every other month ○ Colorado Prescription Drug Abuse Task Force Standards Committee- monthly | | |

Objective #2 To complete the CDPHE state contract deliverables as outlined

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|--|-------------------------|-----------------|
| a. Coordinator to complete and submit the contract deliverables on time | Coordinator, CDPHE | Coordinator to develop the timelines for contract deliverables and to work with the Council to deliver them as per state contract: 1st Quarter- July, August, | July 1, 2005- June 2007 | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|---|---|--|--|
| | | <p>September Accomplishments</p> <ul style="list-style-type: none"> ○ Budget for July 1, 2005 to June 30, 2006 - send to county commissioners and Council Members ○ 2005 Biennial Plan Priority Goals - send to county commissioners and Council Members <p>2nd Quarter- October, November, December Accomplishments</p> <ul style="list-style-type: none"> ○ Progress Report- 1st Quarter ○ Financial Report for Prior Contract Year (July 1, 2004 to June 30, 2005) - send to county commissioners ○ Regional Funding Overview for Prior Contract Year (2004 – 2005) ○ Progress Report- 2nd Quarter | <p>July 1, 2005</p> <p>July 1, 2005</p> <p>January 2006</p> <p>September 30, 2005</p> <p>October 1, 2005</p> <p>October 1, 2005</p> <p>December 31, 2005</p> | <p>July 1, 2005</p> <p>July 1, 2005</p> <p>September 30, 2005</p> <p>October 1, 2005</p> <p>October 1, 2005</p> <p>December 31, 2005</p> |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|---|---|---|
| | | <p>3rd Quarter- January, February, March Accomplishments</p> <ul style="list-style-type: none"> ○ Agency Profiles ○ Progress Report- 3rd Quarter <p>4th Quarter- April, May, June</p> <ul style="list-style-type: none"> ○ Progress Report- 4th Quarter | <p>March 1, 2006</p> <p>March 30, 2006</p> <p>June 30, 2006</p> | <p>March 1, 2006</p> <p>March 30, 2006</p> |
| b. Council Members to approve deliverables | Coordinator, Council Members | <p>Coordinator will present all deliverables requiring approval to the Council prior to submission to CDPHE</p> <p>1st Quarter- July, August, September Accomplishments</p> <ul style="list-style-type: none"> ○ Budget July 1, 2005- June 30, 2006- July 1 ○ 2005 Biennial Plan- July 1 <p>2nd Quarter- October, November, December Accomplishments</p> <ul style="list-style-type: none"> ○ Financial Report- October 1 ○ Regional Overview- October 1 | <p>May 19, 2005</p> <p>June 2005</p> <p>Sept. 15, 2005</p> <p>Sept.15, 2005</p> | <p>May 19, 2005</p> <p>June 2005</p> <p>Sept. 15, 2005</p> |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|---|--|----------------|---|
| | | 3rd Quarter- January, February March Accomplishments Exemption from Audit | March 31, 2006 | Sept.15, 2005 March 31, 2006 |

Objective #3 To maintain and strengthen the infrastructure of the MHRETAC

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|--|----------------------------------|----------------------|
| a. Encourage Council Member participation in council activities including meetings, notification and updates and liaison activities with other RETACs and communities | Coordinator Dr. Christopher Colwell Joe Bruce Randy Councell Glen Ohrns | Assign council members as leaders for each of the goals identified in the biennial plan 3rd Quarter- January, February March Accomplishments Destination Committee if focusing on data collection while reviewing proposals from CDM NCR now has a Credentialing Committee that several of the board members attend including the | July 21, 2005 Ongoing | July 21, 2005 |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|---|-------------------------------|-----------------|
| | | <p>3rd Quarter- January, February March Accomplishments</p> <p>Coordinator is working on getting some proposals to re-design the entire web site</p> | In progress | |
| <p>e. Encourage additional attendance from designated and non-designated trauma centers, EMS agencies, public health agencies, emergency managers, private and not-for-profit groups (Bonfils Blood Center, American Red Cross, Salvation Army) to facilitate communications and improved operations among groups</p> | <p>Coordinator, Council Members Dr. Jan Dehler, Dr. Charles Mains</p> | <p>Coordinator and Council Members to work on getting the non-designated trauma centers, public health agencies and not-for-profit groups to cross communicate with the MHRETAC</p> <p>3rd Quarter- January, February March Accomplishments</p> <p>More of the not-for-profit groups and non-designated hospitals attend the UASI Medical Community Strategic Planning Committee and are becoming more aware of the MHRETAC</p> | <p>Ongoing</p> <p>Ongoing</p> | |

Objective #4 To promote the MHRETAC through public education

| Task | Lead MHRETAC Representatives | Plan/Update | Timelines | Completion Date |
|--|---|--|--------------------------------|-----------------|
| a. Develop an information and educational brochure | Coordinator, Dr. Joan Bothner, Chair, Dr. Charles Mains, Dian Bowers, Jean Zambrano, Carol Hurdelbrink, Rick Lindsay, Jackie Reynolds | Continue to discuss this project with the MHRETAC Public Education Committee 3rd Quarter- January, February March Accomplishments Presently on hold | Ongoing Ongoing | |
| b. Develop a branding for the MHRETAC | Coordinator MHRETAC Public Education Committee members, Public Relations from various hospitals and agencies | Develop a branding for the MHRETAC utilizing the resources within the region from the various EMS agencies and facilities 3rd Quarter- January, February March Accomplishments Presently on hold | Ongoing | |

Goal #2 Integrate with other organizations to assist the medical community in preparation for an all-hazards event

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #4 System Finance

Component #8 Communication Systems

Component #10 Clinical Care

Component #11 Mass Casualty

Component #12 Public Education

Component #14 Information Systems

Objective #1 To identify grant opportunities for the medical communities

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|---|-----------|-----------------|
| a. Communicate direct funding grant opportunities with the stakeholders in the MHRETAC | Coordinator, Council Members, UASI, NCR, HRSA, MMRS Dr. Charles Mains, Randy Councell and Dr. Jan Dehler | Coordinator, Dr. Charles Mains and Dr. Jan Dehler to attend NCR, UASI, HRSA, MMRS and state related committees to identify grant opportunities and to share information regarding opportunities with the stakeholders | Ongoing | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|--|--|--|--|
| | <p data-bbox="512 488 722 516">Dr. Jan Dehler</p> <p data-bbox="512 711 747 846">Randy Councill, Jamie Moore, Joe Bruce, Dr. Charles Mains</p> | <p data-bbox="798 306 1339 448">3rd Quarter- January, February March Accomplishments See Goal #1, Objective #1, Task B for scheduled meetings</p> <p data-bbox="798 488 1297 667">HRSA Trauma/EMS Caches were coordinated with the CDPHE for MHRETAC. Several hospitals have been identified as the receiving hospitals for these caches.</p> <p data-bbox="798 711 1339 846">Coordinator participated as a member of the UASI/NCR Grant Committee representing the MHRETAC interests. MMRS grants were discussed</p> <p data-bbox="798 889 1323 1068">Coordinator continues to Chair the UASI Medical Community Strategic Planning Committee where the grant programs are discussed and grant writing occurred.</p> <p data-bbox="798 1112 1339 1182">Grant information was shared with the MHRETAC through the Coordinator</p> <p data-bbox="798 1226 1318 1399">Provider Grants were due February 15. Coordinator arranged a grant writing workshop in January with the RETAC reviews occurring in March 2006. Twelve grants were submitted</p> | <p data-bbox="1373 529 1570 594">August 2005- January 2006</p> <p data-bbox="1373 711 1587 776">January-March 2006</p> <p data-bbox="1373 854 1587 919">January-March 2006</p> <p data-bbox="1373 1040 1587 1105">January-March 2006</p> <p data-bbox="1373 1149 1587 1214">January-March 2006</p> | <p data-bbox="1614 529 1791 557">March 2006</p> <p data-bbox="1614 711 1791 776">January-March 2006</p> <p data-bbox="1614 854 1843 919">January-March 2006</p> <p data-bbox="1614 1040 1843 1105">January-March 2006</p> <p data-bbox="1614 1149 1843 1214">January-March 2006</p> |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|---|---|---|
| b. Identify and communicate opportunities for participation in multi-agency events and funding opportunities including equipment, training and exercises | Coordinator, Council Members, UASI, NCR, HRSA, MMRS Dr. Charles Mains Dr. Jan Dehler, Randy Councill | As grant opportunities are identified, the information will be shared with the appropriate stakeholders 3rd Quarter- January, February March Accomplishments Information regarding grants is sent to all stakeholders via e-mail. Coordinator participated in the MMRS, NCR and UASI decision making process regarding 2006 grants that were submitted January 13, 2006. A request for participating in the grant writing process was sent to all MHRETAC Stakeholders. | Ongoing January-March 2006 January-March 2006 January-March 2006 | January-March 2006 January-March 2006 January-March 2006 |

Objective #2 To participate in NCR, UASI, NDMS, HRSA and MMRS planning activities

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|--|-----------|-----------------|
| a. Participate as NCR Board Members and attend | Coordinator, Council Members, NCR, | Coordinator and Council Members to attend the NCR meetings and participate in the various committees | Ongoing | Ongoing |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|--|------------------------|------------------------|
| the various NCR committees to exchange relevant information and integrate the medical community in regional emergency planning, mitigation, response and recovery activities | Dr. Charles Mains, Dr. Jan Dehler, Randy Councill Glen Ohrns, Joe Bruce | <p>3rd Quarter- January, February March Accomplishments</p> <p>Dr. Charles Mains, Dr. Jan Dehler, Randy Councill and Coordinator attended the NCR meetings as scheduled. Coordinator attended the additional meetings for NCR such as Public Health, Grants, Evacuation Committee, Citizen Corp and Credentialing Committee.</p> | Ongoing | Ongoing |
| b. Serve on the UASI Board of Directors and Coordinator will serve as the UASI Public Health and Medical Committee Chair | Coordinator, Dr. Charles Mains, Dr. Jan Dehler, UASI, Randy Councill | <p>Coordinator will continue to serve as the MHRETAC representative on the UASI Board of Directors. Coordinator will continue to serve as Chair of the UASI Medical Community Strategic Planning Committee and communicate information back to the MHRETAC.</p> <p>Dr. Charles Mains, Randy Councill and Dr. Jan Dehler will continue to participate on this committee</p> <p>3rd Quarter- January, February March Accomplishments Coordinator is serving on the UASI Steering Committee representing the medical group.</p> | Ongoing Ongoing | Ongoing Ongoing |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|---|---|--|
| | | Coordinator is Chair of the UASI Medical Community Strategic Planning Committee. This committee continues to expand its membership and become more regional. | | |
| c. Support efforts of NDMS through exercises and meeting attendance | Coordinator, Dr. Jan Dehler | Dr. Jan Dehler and Coordinator will continue to participate in NDMS activities and relate information back to the MHRETAC 3rd Quarter- January, February March Accomplishments This is on hold at this time. | Ongoing | Ongoing |
| d. Support the efforts of MMRS through meeting participation and Coordinator will serve on the MMRS Steering Committee | Coordinator, Dr. Jan Dehler Dr. Dehler | Coordinator and Dr. Jan Dehler will serve on the MMRS Steering Committee and relate information back to the MHRETAC 3rd Quarter- January, February March Accomplishments Dr. Dehler and Coordinator continue to participate with MMRS grants, communication and committees. Dr. Dehler has participated in the planning efforts of the Hot Tamale Exercise scheduled for April 4, 2006 | Ongoing Ongoing April 4, 2006 | Ongoing Ongoing |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|--|------------|-------------------|
| e. Work cooperatively with HRSA to obtain equipment and funding opportunities for the hospitals (specifically trauma centers) and EMS agencies | Coordinator, HRSA, Trauma Centers, EMS Agencies, Dr. Jan Dehler | Coordinator and Dr. Jan Dehler will work with HRSA to obtain the equipment for the upcoming Trauma/EMS Caches | March 2006 | March 2006 |
| | | 3rd Quarter- January, February March Accomplishments Trauma/EMS Cache supplies were ordered by the State for the MHRETAC region (\$90,000). | March 2006 | March 2006 |

Objective #3 To assist with the planning efforts and participate in the regional Sync Matrix exercise scheduled for September 2005 and the actual exercise in early 2006

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|--|------------------|-------------------------|
| a. Encourage local hospital participation in this exercise | Coordinator, Council Members, UASI Public Health and Medical Committee Members, Participating Facilities, Sync Matrix Design Team, CDPHE | Coordinator and committee members will send out invitation to all hospitals to participate in the sand table exercise on September 7, 2005 | October 2005 | October 2005 |
| | | Participating hospitals included: University Hospital Anschutz Pavilion Denver Health The Children's Hospital St. Anthony Central | October 19, 2005 | October 19, 2005 |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|---|--|--|
| | Dr. Charles Mains and Dr. Jan Dehler, Randy Councill | Exempla St. Joseph's Hospital Exempla Lutheran Hospital Sky Ridge Medical Center The Denver Metro Response Exercise was held October 19, 2005. | | |
| b. Encourage local EMS agencies including the volunteer agencies participation in this exercise | Coordinator, Council Members, UASI Public Health and Medical Committee Members, Participating EMS Agencies, Sync Matrix Design Team, Randy Councill, Dr. Jan Dehler, and Dr. Charles Mains | Coordinator and committee members will encourage EMS agencies to participate in the sand table exercise Participating EMS agencies; Denver Health Paramedics Pridemark Rural/Metro AMR Flight for Life Northglenn Ambulance Action Care Cunningham Fire The Denver Metro Response Exercise was held October 19, 2005. | October 2005 October 19, 2005 | October 2005 October 19, 2005 |
| c. Encourage local public health agencies, environmental health and appropriate other stakeholders | Coordinator, Council Members, UASI Public Health and Medical Committee | Coordinator and committee members will encourage public health agencies, environmental health and other community agencies to participate in this exercise | October 2005 | October 2005 |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|--|--|--|
| to participate in this exercise | Members, Public Health Agencies, Sync Matrix Design Team, CDPHE | <p>Participating agencies include; Denver Public Health Denver Environmental Health CDPHE, EMSystems Denver University, IDEA, UCAR Several people were participated from out-of-state such as Virginia and Milwaukee.</p> <p>The Denver Metro Response Exercise was held October 19, 2005.</p> | October 19, 2005 | October 19, 2005 |
| d. Attend “hot wash” and post-exercise review sessions, assimilate participant feed-back and make recommendations for action items for improvement based on lessons learned | Coordinator, Council Members, Sync Matrix Design Team, UASI Public Health and Medical Committee, hospitals, EMS agencies, public health agencies, environmental health agencies, CDPHE, Dr. Charles Mains, Dr. Jan Dehler, Randy Councill | <p>Coordinator and exercise participants to attend the post exercises activities and make an action plan for follow-up The Denver Metro Response Exercise was held October 19, 2005. This Coordinator and the UASI Medical Sync Matrix Design Team assisted in writing the After Action Report that included the recommendations and actions items for improvement based on the lessons learned from the exercise.</p> <p>Coordinator reported at the hot wash following the exercise.</p> <p>Coordinator assembled the After Action Report for the medical community</p> | <p>October 2005</p> <p>October-December 2005</p> | <p>October 2005</p> <p>October-December 2005</p> |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|--|--------------|---------------------|
| planning, within MHRETAC for EMS, hospitals, public health and other appropriate agencies | MMRS, State, CDPHE, PH, EH, EMS, FRETAC, UASI Public Health and Medical Committee Members | <p>March Accomplishments</p> <p>Grants were submitted on behalf of the Medical Community Strategic Planning Committee</p> | January 2006 | January 2006 |

Objective #5 To explore the establishment of credentialing consistent with regional standards for medical personnel for use during an all-hazards event and day-to-day operations

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|---|--|-----------------|
| a. Explore hospital medical credentialing that would provide crossover among hospitals | Coordinator, Dr. Charles Mains, Joe Bruce, Glenn Ohrns, Denver Sheriff Credentialing Department, Hospitals, EMS Agencies, Medical Personnel, Physicians, | <p>MHRETAC to establish a committee to address the pros and cons of this issue and identify funding source and time lines</p> <p>3rd Quarter- January, February</p> <p>March Accomplishments</p> <p>NCR has established a credentialing committee. Several council members including the coordinator participate in this committee</p> | <p>2006</p> <p>December - January 2006</p> | In progress |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|---|-----------|-----------------|
| | Nurses, NCR, UASI, UASI Public Health and Medical Committee Members | | | |
| b. Identify appropriate hospital personnel for this credentialing | Coordinator, Dr. Charles Mains, Dr. Jan Dehler, Denver Sheriff Credentialing Department, Hospitals, EMS Agencies, Medical Personnel, Physicians, Nurses, NCR, UASI, UASI Public Health and Medical Committee Members | Committee to identify the personnel in order of priority for this project 3rd Quarter- January, February March Accomplishments This is on hold at present and will be addressed as needed. Coordinator will continue to follow the process. | 2006 | |
| c. Identify type of information for various types of credentialing cards | Coordinator, Dr. Charles Mains, Dr. Jan Dehler, Denver Sheriff Credentialing Department, Hospitals, EMS | Committee to identify the types of information, personal and business related such as skills and additional training to be on these cards 3rd Quarter- January, February March Accomplishments | 2006 | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|--|-----------|-----------------|
| | Agencies, Medical Personnel, Physicians, Nurses, NCR, UASI, UASI Public Health and Medical Committee Members | This is on hold at this time pending the NCR grant process. Coordinator will continue to follow the process. | | |
| d. Identify legal ramifications of cross over from hospital to hospital during an event and need for mutual aid agreements | Coordinator, Dr. Charles Mains, Dr. Jan Dehler, Denver Sheriff Credentialing Department, Hospitals, EMS Agencies, Medical Personnel, Physicians, Nurses, NCR, UASI, UASI Public Health and Medical Committee Members, Attorneys from hospitals and related agencies | Committee to explore the ramifications of crossing over from hospital to hospital, credentialing issues and to develop mutual agreements as necessary 3rd Quarter- January, February March Accomplishments This is on hold as above. | 2006 | |

Goal #3 Develop a quality improvement process for MHRETAC

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #9 Medical Direction

Component #10 Clinical Care

Component #15 Evaluation

Objective #1 To establish a quality improvement committee

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|--|------------------|------------------------|
| a. Assign council members to participate in this project | Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Dr. Christopher Colwell, Dr. Charles Mains | Assign council members to chair a quality improvement committee 3rd Quarter- January, February March Accomplishments Completed | 2005 | July 21, 2005 |
| b. Develop audit filters | Quality Improvement Committee Members | Once a committee is established, audit filters can be developed. The first audit filters would address the MHRETAC Trauma Triage Algorithm 3rd Quarter- January, February | Ongoing | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|---|---|------------|-----------------|
| | | <p>March Accomplishments</p> <p>The committee is discussing what data points to collect and what mechanism is available to supply this data.</p> | March 2006 | |

Objective #2 To establish a system for medical review with extended protection for medical staff and reviewers

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|---|----------------------------|-----------------|
| a. Develop a plan that would mirror the State's System Quality Improvement Plan to conduct local reviews of charts from EMS | Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Medical Staff Officers, CDPHE, MHRETAC Quality Improvement Committee, Dr. Christopher Colwell, Dr. | <p>MHRETAC Quality Improvement Committee to develop a plan for the MHRETAC that mirrors the State's plan. Identifying confidentiality issues and legalities with sharing this type of information</p> <p>3rd Quarter- January, February</p> <p>March Accomplishments</p> <p>The Destination Committee continues to address these issues.</p> | <p>2006</p> <p>Ongoing</p> | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|---|----------------------------|-----------------|
| | Charles Mains | | | |
| b. Coordinate all the area hospitals medical staff offices to provide the proper peer review protection | Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Medical Staff Officers, CDPHE, MHRETAC Quality Improvement Committee, Dr. Christopher Colwell, Dr. Charles Mains | <p>MHRETAC Quality Improvement Committee will identify contacts for each hospital and develop language to be placed in each medical staff bylaws to provide the proper peer review protection. Copies of these will be maintained in the MHRETAC office</p> <p>3rd Quarter- January, February March Accomplishments</p> <p>This is hold pending accomplishment of a plan.</p> | <p>2006</p> <p>Ongoing</p> | |
| c. Provide ongoing confidentiality of patient information | Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Medical Staff Officers, CDPHE, MHRETAC Quality Improvement Committee, Dr. | <p>MHRETAC Quality Improvement Committee will develop a process to assure confidentiality of patient information including documents requiring signatures to be kept on file of each review</p> <p>3rd Quarter- January, February March Accomplishments</p> <p>This is continuing to be discussed at the committee.</p> | <p>2006</p> <p>Ongoing</p> | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|------|---|-------------|-----------|-----------------|
| | Christopher Colwell, Dr. Charles Maines | | | |

Objective #3 Focus on patient outcomes

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|---|---|---------------------|-----------------|
| a. Provide feedback and recommendations for improvements to EMS agencies on the individual case | Coordinator, Council Members, Medical Directors, EMS Agencies, TNC's, Quality Improvements Departments MHRETAC Quality Improvement Committee | MHRETAC Quality Improvement Committee to develop documents and a process for providing feedback and recommendations to EMS on cases reviewed while maintaining confidentiality 3rd Quarter- January, February March Accomplishments This is on hold at this time pending development of the plan and data collection. | 2006 Ongoing | |
| b. Review selected types of cases for consideration of | Coordinator, Council Members, Medical Directors, | MHRETAC Quality Improvement Committee will develop a process for selecting cases to be reviewed and | 2006 | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|---|--|-----------|-----------------|
| development of protocols for evaluation and treatment | EMS Agencies, TNC's, Quality Improvements Departments MHRETAC Quality Improvement Committee | will use this information when making decisions regarding the development of protocols for evaluation and treatment 3rd Quarter- January, February March Accomplishments On hold at this time | | |
| c. Review of cases for consistency in ambulance destination protocol utilization, including recommendations for revisions in destination protocols | Coordinator, Council Members, Medical Directors, EMS Agencies, TNC's, Quality Improvements Departments MHRETAC Quality Improvement Committee | MHRETAC Quality Improvement Committee will review cases to determine if the MHRETAC Trauma Triage Algorithm is effective and to develop destination protocols with identified audit filters 3rd Quarter- January, February March Accomplishments On hold at this time. | 2006 | |

Goal #4 Serve as active members of the Trauma Care Preservation Coalition

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #4 System Finance

Component #15 Evaluation

Objective #1 Participate in regional emergency strategic planning, data collection and the larger working group as a member

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|--|--|--|-----------------|
| a. Maintain ongoing awareness of legal issues and legislative activities impacting EMS agencies, hospitals and other emergency response and planning groups | Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff | <p>Coordinator and Dr. Charles Mains to attend the meetings for Trauma Care Preservation Coalition and to actively participate and provide information to further the cause</p> <p>3rd Quarter- January, February March Accomplishments</p> <p>Coordinator and Dr. Mains continue to attend meetings. Information is shared with the MHRETAC stakeholders at MHRETAC meetings and via e-mails.</p> | <p>Ongoing</p> <p>January-March 2006</p> | |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|--|--|---|--|
| b. Participate in groups which interact with the various legislative groups and representatives including Legislative Interim Committee regarding changes with the auto insurance tort system | Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff | Coordinator and Dr. Charles Mains will attend the working group meetings which includes the lobbyists. They will attend the Legislative Interim Committee meetings and provide feedback as possible. Legislative Interim Committee to meet: July 27 August 9 September 21 October 5 October 19 (tentative) 3rd Quarter- January, February March Accomplishments Interim Committee has ended | Ongoing October 2005 | October 2005 October 2005 |

Objective #2 To encourage and support local trauma centers and EMS agencies to provide data when requested

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|--|------------------|------------------------|
| a. Send all data collection requests to the EMS agencies | Coordinator, Dr. Charles Mains, Hospitals, EMS | Coordinator will forward requests from the Trauma Care Preservation Coalition to all hospitals and EMS | Ongoing | October 2005 |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|---|--|---|------------------------------------|-----------------|
| and hospitals in the MHRETAC explaining the importance of the information | Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff | agencies requesting data and other related information 3rd Quarter- January, February March Accomplishments No further requests | | |
| b. Regularly report information including results of surveys and studies and other data collected to stakeholders | Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff, Stakeholders | Coordinator will forward reports and related information to the MHRETAC stakeholders 3rd Quarter- January, February March Accomplishments Information was sent via e-mail | Ongoing January –March 2006 | Ongoing |

| Task | Lead MHRETAC Representatives and Partners | Plan/Update | Timelines | Completion Date |
|--|--|--|-----------------------------------|-----------------|
| agencies, hospitals and stakeholders in the MHRETAC for distribution to interested parties | Agencies, Trauma Care Preservation Coalition Members and Staff, Stakeholders | <p>3rd Quarter- January, February March Accomplishments</p> <p>Information is sent to all MHRETAC Stakeholders</p> | January-March 2006 | |
| d. Coordinate information release with designated public information officers for agencies, private and not-for-profit organizations | Coordinator, Dr. Charles Mains, Council Members, Hospitals, EMS Agencies, Trauma Care Preservation Coalition Members and Staff, Stakeholders | <p>Coordinator and Council Members will assist in dissemination of information to public information officers for a broader distribution including private and not-for-profit organizations and agencies</p> <p>3rd Quarter- January, February March Accomplishments</p> <p>Information is released as it is sent to the MHRETAC</p> | Ongoing January-March 2006 | |

