



# **Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)**

## **Meeting Minutes**

**Rita Bass  
190 W. 6<sup>th</sup> Ave.**

**September 21, 2006**

### **Members Present:**

Adams County- Tom Pedigo  
Arapahoe County- Dr. Mark Kozlowski  
Broomfield County- Dr. Charles Mains, Dr. Jan Dehler, Joe Bruce  
Douglas County- Dr. Burt Katubig, Jackie Fitch, Rich Martin  
Elbert County- Dr. Joan Bothner, Glen Ohrns, Dian Bowers

### **Members Absent:**

Adams County- Jackie Reynolds, Carol Hurdelbrink  
Arapahoe County- Sgt. Randy Councell, Jean Zambrano  
Denver County-Vacancy, Dr. Christopher Colwell, Dr. Kathryn Beauchamp

### **Minutes Prepared by:**

Shirley Terry, Mile-High RETAC Coordinator

### **Quorum Established:**

No

### **Call Meeting to Order/Introductions:**

Dr. Joan Bothner called the meeting to order and introductions were made.

### **Approval of Meeting Minutes:**

The meeting minutes of July 20, 2006 will be approved via e-mail.

### **Coordinators Report- Shirley Terry:**

### **Web Site**

The MHRETAC Web Site Design Committee met and reviewed the mapping for the web site and developed an idea for the logo.

### **RETAC Booth**

EMS Conference in Keystone will have a RETAC booth featuring all the RETACs. Each RETAC is to provide \$50 towards the booth fee and photos of the RETAC. MHRETAC will participate.

### **Meeting Room for 2007**

MHRETAC will continue to meet at Rita Bass next year.

### **Agency Profiles**

100 % of the agency profiles were submitted.

### **EMS Provider Grants**

12 requests were submitted and 5 approved.

Bennett Fire Protection received \$4,354.00 for EMS Equipment

Denver Health and Hospital Authority received \$17,999.25 for Injury Prevention

Elizabeth Fire Protection District received \$2,234.70 for EMS Equipment

North Metro Fire Rescue District received \$8,227.50 for EMS Equipment

North Washington Fire Protection District received \$8,000.00 for Data Collection

### **CQI Trip Report Survey-**

The study is completed with 19 hospitals participating and 14 submitting data.

The results indicated that the trip reports are still missing in the first 24 hours.

This study showed that over 58% were missing. Further studies may be conducted and several hospitals still need to submit data.

### **Statewide RETAC Forum**

The Statewide RETAC Forum was held on August 30 and 31 at Silverthorne.

The discussion of 5 year planning and possible legislation will be held at a later date. Time ran out at this meeting. The provider grant program was reviewed in its entirety.

### **Needs Assessment-**

The state is going to adopt the one that Western Region is using

Assessment must be approved by the county commissioners and the state.

### **EMS Data Collection Conference**

The joint effort of FRETAC and MHRETAC has now expanded into CDPHE who will assist in putting this conference together in terms of funding and personnel.

The dates will be late January 22 and 23, 2007.

### **Standing Committee Reports:**

### **Destination Committee- Dr. Christopher Colwell**

Hospital letters were sent to all Trauma Nurse Coordinators to inform their hospitals of the MHRETAC Hospital Data Collection Project. Trauma Directors and the MHRETAC Council were copied.

The contract with CDM was signed. The hospitals who have agreed to participate are: Platte Valley, Parker Adventist, Sky Ridge, Medical Center of Aurora, Swedish, Littleton Adventist, Children's Hospital, St. Anthony North. St. Anthony Central,

### **C-DOT Grant- Teen Seat Belt Use**

MHRETAC Coordinator wrote a request to C-DOT to extend the use of the current year funding into next year since the Campaign Coordinator was hired so late in the contract year. This was approved by C-DOT.

Equipment and supplies have been purchased for use by Marcus Houston who has started to solicit schools for participation in the project.

Six schools have agreed to participate; Elizabeth HS, Longmont HS, Adams City HS, Douglas County HS, Cherry Creek HS, Montebello HS

### **Other Reports:**

#### **State Update- Randy Kuykendall and Maria Crespin**

Sam Delp- replaced Mike Merrill

Michelle Reese is the new Chief Deputy Director under Randy Kuykendall.

There is a Poison Control Board vacancy. The CBI checks for certification have increased investigations. No more grace periods for renewing CMT certifications.

#### **North Central Region- Dr. Charles Mains**

Barb Kirkmeyer has resigned from DOLA and has returned to her previous position with the State. George Epp is the interim Director of Emergency Management. The Peer Review Committee was asked to reconvene to review grants.

#### **UASI- Shirley Terry**

Department of Homeland Security conducted a monitoring visit to Denver UASI because of the excellent reports and work done by this group. Each committee chair reported on their committee activities and future plans.

#### **UASI- Medical Community Strategic Planning Meeting**

There are plans is to try to put all the medical meetings into one day; Regional EMS, Regional Hospital, Public Health and Medical Community.

Med surge trailers provided by HRSA will be sorted out by Lyle Moore in the spring. May need to get all the med surge trailers from around the state and re-sort the inventories.

### **Regional Hospital Council**

Goals include medical surge planning, evacuation, altered standards of medical care and the feasibility of developing a medical assessment.

The committee completed the target capability assessment and will now start to work on the medical surge issues, pan flu, NIMS training and evacuation planning.

### **Regional EMS Council**

The group completed the target capability assessment tool. Current topics include regional response planning and grant writing.

### **MMRS**

Melinda Johnson has been hired to work with Denver MMRS. MMRS has received funding through 2009. ACEP will be out to conduct hospital surveys in early October.

## **Unfinished Business:**

### **Ambulance Licensing**

Heather McDermott presented her white paper on the Ambulance Licensing Committee. Dian Bowers presented the history of the committee-

MHRETAC has supported with approximately \$90,000 since 2000.

## **New Business:**

### **Peer Review Committee-**

Michelle Reese is not available to provide legal opinion with her new role.

Hospitals will need to provide peer review if this group is to be organized.

### **Council Membership**

Carol Boigon from Denver County has resigned. Justin DeMello is in place to replace her representing Denver.

Council Members that still need to renew their terms are:

Randy Councill

Jean Zambrano

**Nomination of Officers**

Dr. Christopher Colwell was selected to collect the votes for nomination of officers for Vice-Chair and Secretary.

**Contract Deliverable for October 1, 2006**

Coordinator will send out for approval via e-mail due to lack of quorum. The forms were accepted as provided.

**Open Forum for Audience and Council Members:**

No comments.

**Adjournment:**

A motion was made to adjourn.

**Next Meeting-**

The next meeting date will be November 16, 2006 from 11am to 1pm, Rita Bass Auditorium, 190 W. 6<sup>th</sup> Ave.

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