



# **Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)**

## **Meeting Minutes**

**Rita Bass**  
**190 W. 6<sup>th</sup> Ave.**

**May 17, 2007**

### **Members Present:**

Adams County- Tom Pedigo, Dave Baldwin, Heather McDermott  
Arapahoe County- Vacancy  
Broomfield County- Dr. Charles Mains, John Pickle, Joe Bruce  
Denver County- Justin DeMello, Dr. Kathryn Beauchamp, Dr. Christopher Colwell  
Douglas County- Rich Martin  
Elbert County- Glen Ohrns, Dian Bowers, Dr. Joan Bothner

### **Members Absent:**

Arapahoe County- Dr. Mark Kozlowski, Sgt. Randy Councell  
Douglas County- Jackie Fitch, Dr. Burt Katubig

### **Minutes Prepared by:**

Shirley Terry, Mile-High RETAC Coordinator

### **Quorum Established:**

Yes

### **Call Meeting to Order/Introductions:**

Dr. Joan Bothner called the meeting to order and introductions were made.

### **Approval of Meeting Minutes:**

Meeting minutes from March 15, 2007 were approved as written.

## **Presentation-**

Skip Tinnell presented a brief overview of the study on Hypotension and Intubation Phase II. Skip reviewed the missing blood pressures from pre-hospital. Dr. Colwell stated that recent literature indicated that there is a correlation between pre-hospital hypotension and the severity of the patient.

## **Coordinators Report- Shirley Terry:**

### **Statewide RETAC Forum- Strategic Planning June 6-7**

Joe Bruce and Tom Pedigo have offered to attend the RETAC Strategic Planning session in Copper Mountain. Coordinator will forward information regarding the meeting when available.

## **Trauma Care Preservation Coalition**

This committee has had some problems with sensitive information being sent to "outside entities". Therefore the membership is going to be decreased with limited information being sent via e-mail.

## **Council Membership**

Terms expiring in December 2006

Arapahoe County- Randy Councill

Terms expiring in January 2007

Douglas County- Dr. Burt Katubig

Elbert County- Dr. Joan Bothner

All the above is in process of renewals. John Pickle is replacing Dr. Jan Dehler on the Council. Dr. Dehler will continue to support the MHREAC on committees.

## **Medical Surge Trailers**

On June 14 at noon, the OEM's will meet with Lyle Moore and the Coordinator to once again discuss the inventory of the trailers and future use.

## **State Contract**

MHRETAC received the state contract for signatures.

## **Website**

Destination Committee data will be password protected. System is in process.

## **Standing Committee Reports:**

### **Destination Committee- Dr. Christopher Colwell**

Skip Tinnell presented more data on hypotension and intubations. Skip compared pre-hospital BP's with ED BP's. Pre-hospital BP's are still missing.

Discussed ALS vs. BLS transports and length of time to transport and on scene. ALS takes longer on scene and longer to transport.

The Trauma Nurse Coordinator's and Registrars met and will be using the updates to CDM on May 1, 2007.

Hospitals are to download 2006 data to CDM now.

Skip Tinnell will be sending out instructions for deleting some of the unused triage codes.

Committee discussed ways to link transfer patients from hospital to hospital. Skip stated that if the registrars would set up a system for sharing the TraumaBase numbers, he could track transfers within the region.

Next meeting is June 21, 2007. This will need to change due to the trauma conference in Breckenridge.

### **Needs Assessment Committee**

Members met to discuss the complexity of a needs assessment. Various tools were reviewed. Randy Councill offered to let us use the UASI tool for hospital preparedness. The committee felt positive about participating with the state on this project.

### **C-DOT Grant- Teen Seat Belt Use**

Thank you letters to the participating schools need signatures from MHRETAC. These letters will be framed and presented to each of the school. The participating high schools were Hinkley, Montbello, Highland Ranch, Kiowa, Adams City and Broomfield.

Broomfield is the winning school and was the most involved with 14 activities provided to all the school kids. Today is the celebration for the school with awards and food. C-DOT is having the media involved. Each participating school received some type of award this year.

Media is an issue with C-DOT. We have to involve C-DOT with any media events to assure there is a consistent message for all C-DOT grants. David Hancock will be discussing this issue again with the Steering Committee.

C-DOT award MHRETAC an additional \$53,000. This will need to be spent by October 2007. Next years challenges will include 12 schools. MHRETAC needs to get more involved in these challenges.

Teen seat belt use overall showed improvements ranging from 24% to 35%.

Seat belt use with teen drivers showed improvements ranging from 17% up to 40%. Seat belt use teen passengers showed improvements ranging from 1% to 30%.

Council would like to invite David Hancock from C-DOT to attend the next meeting to discuss media issues.

### **Other Reports:**

#### **State Update- Randy Kuykendall and Celeste White**

SEMTAC conducted a strategic planning session in April and have 4 top goals that SEMTAC wants.

1. A data driven system that: 2. Supports universal access to EMS and Trauma care for Colorado's citizens 3. Safeguards the safety of the public and EMS providers 4. Promotes and supports prevention.

SEMTAC vacant positions will need to be filed by July. Currently 8 positions are up for renewal. The grant reviews were conducted this week.

#### **North Central Region- Dr. Charles Mains**

There was a board retreat on March 19 and 20 in Colorado Springs. Coordinator attended. Board voted to pursue IGA's, Mou's and legislative authority for NCR.

Dave Baldwin questioned the all in one's that the ER's are to receive with this years funding. Question was what type of machines, who is to maintain, who wants them, are they going to be internet accessible. Coordinator is to send out question regarding these issues for next meeting.

#### **UASI- Shirley Terry**

Marty Flahive will be leaving UASI at the end of this month and Fran Santagata will be administering the program. The financial portion will be administered by Economic Development who manages many foundations.

#### **Medical Community Strategic Planning Meeting**

Bob Flowers, the Region VIII FEMA Director will be attending the Medical Community Committee on May 24, 2007. The agenda for the meetings are now broken out by tasks-

- Regional MOU, Regional Mutual Aide
- EMS Protocols, trauma care plan, dispatch EMS, Communication
- Evacuation Planning
- Medical Surge
- Project Reports

Hospital Decon Training- Fran Santagata  
HRSA Grant- Lyle Moore  
Trauma Care Preservation Coalition-Shirley Terry  
Brief Updates  
CQI Trip Reports- Lee Meyers  
EMS Data Collection  
Caches  
Altered Standards of Care  
PPE  
Patient Tracking  
DNC  
Grants  
Committee Reports  
Fatality Management  
Animal Safety  
Public Health  
Quarantine and Isolation  
Environmental Health  
  
Goals and Objectives- Fran Santagata

There is now a committee to discuss the possibility of developing a Medical Reserve Corp for the metro region. Tri-County may develop one also.

**MMRS-**

ACEP report in some aggregate form, may be available shortly.

**Unfinished Business:**

**Exemption from Audit**

MHRETAC received official notice of approval. The auditors had a few questions that Coordinator will take up with the accountant.

**EMS Data Collection**

Sky Ridge Medical Center hosted another MHRETAC EMS Data Collection Workshop on April 11, 2007. Kris Kiburz and Mo Bachmann from CDPHE attended and presented how to access the program via the internet. The smaller agencies are interested in using the data collection tool for a trip report.

CD's of the desk top version are available. Coordinator has some here today for agencies to pick up.

Data Task Force Membership- Coordinator has applied to be a part of the membership for decision making.

EMS Draft Rules are in the making and will define participation of EMS agencies to be eligible for provider grants. This may be a tiered participation since some agencies do not have the tools to participate or lack the personnel.

Draft rules also state that the trip reports must be left at the hospital within 24 hours of transport.

Question if agencies should participate to receive a license from the county.

### **501c3**

Coordinator completed the application. The accountant will need to complete a section and it is with the attorney now for completion. Documents were sent to the attorney that needed to be filed.

### **CQI Trip Reports Study**

Three hospitals have submitted data to date. One hospital showed 45% of the trip reports delivered with the patients and the other showed 67%.

### **MHRETAC Ambulance Inspection Grant- Tom Pedigo**

MHRETAC has received 3 grants for ambulance inspections. Kiowa Fire, Elizabeth Fire and Rattlesnake Fire.

### **New Business:**

#### **Statewide Needs Assessment**

Coordinator is chair of this Statewide Needs Assessment Project.

**Vision:** To enhance the EMTS system in Colorado utilizing information obtained from a statewide systematic evaluation and planning process.

#### **Goals:**

- Develop and implement an evaluation process
- Use information from evaluation process to plan at local, regional and state level
- Implement the plan
- Repeat assessment process

#### **Timelines Highlights:**

Once the commitment is obtained from the RETAC Coordinators and Councils, the RETAC Coordinators will begin to develop a project description and assessment tool. Funding will be requested from SEMTAC in April 2008 through Special Projects. RFP process will require that the assessments will begin in July 2008 and completed by June 30, 2009. Reports back to agencies, RETACs and CDPHE will be due December 31, 2009. The planning, assessment and implementation process will repeat itself every three years.

**Scope:** All inclusive

**Implementation:**

- Outside team to conduct interviews
- RETAC Coordinator and Council observation
- Town Hall meetings to obtain information
- Standardized invitations

Council voted to participate in the statewide needs assessment.

**Radiation Detector Workshop- June 1, 2007**

Coordinator is Chair of the Radiation Detector Planning Committee. The committee has developed an agreement for the hospitals, a guideline for developing a hospital plan and responsibilities for NCR, the committee, the hospitals and Ludlum Instruments.

The radiation detectors were purchased with homeland security funds and are available for all the hospitals in the NCR region. Hospitals are not obligated to accept them.

June 1, 2007 will be the workshop for the hospitals to collectively ask questions and review the documents. The workshop is at Rita Bass from 9-12. Medical physicist, radiation safety officers, emergency department representatives, hospital administrators, nuclear medicine department, safety manager, education director and maintenance and engineering staff are encouraged to attend.

Radiation Detectors need to be installed within 3 months of receiving them. The planning committee will be reviewing all hospital plans.

**Fatality Management Workshop- May 23, 2007**

The coroners are conducting various workshops to network and develop a plan for fatality management. The next workshop is May 23, 2007 at 9:30 and will focus on hospital issues. The location is TBD. Coordinator will send the information when available.

**Hospital Decon Training-**

9 hospitals in the MHRETAC will receive on site hospital decon training in mid-July. The other hospitals will be able to receive it later in the summer. All hospitals are urged to request this training. Denver Health BNICE will be offering this class free of charge following the train the trainer course.

**MHRETAC Town Hall Meeting- September 25, 2007**

The MHRETAC will host a town hall meeting for CDPHE to meet with the agencies and hospitals to discuss various issues. This will serve as an opportunity for the MHRETAC to meet the stakeholders. Topics will include EMS

Data Collection, Needs Assessment, EMT Certification, Ambulance Inspection Grant, Provider Grants, CQI Trip Reports and other pertinent topics.

### **Biennial Plan**

The Biennial Plan is a deliverable for July 1, 2007.

A draft list of potential goals was sent to the Council for input.

Council will keep the same goals as sent by the Coordinator with the addition of the needs assessment.

### **Democratic National Convention**

Justin DeMello will present some planning information later as the plans are developed. Costs will be reimbursed. Justin reviewed the plan for the secret service to come to Denver and begin setting up various committees to address all the issues. A steering committee will be formed to determine all the various entities that need to be involved with the planning efforts. Denver OEM staff will be spending a week in Aniston for additional training in disaster preparedness.

### **University Hospital Move**

University has officially notified EMS that the move will occur on June 14, 2007 through the 20th. The labor deck will be the last to move on that day and will remain open until the last baby is born.

### **Elbert County Request for Funding**

Elbert County OEM is requesting the MHRETAC to sponsor Student Text Books and Work Books for First Responder training in Elbert County. The OEM will maintain the training curriculum at the EOC Reference Library. The goal is to promote 95% of volunteers to be First Responder trained.

The request from MHRETAC is for \$1050 which includes shipping and handling for 10 Student Text Books and 10 Student Work Books. The OEM will be sponsoring \$748.45 towards this project.

Council voted to approve this request as part of the Public Education Budget.

### **Open Forum for Audience and Council Members:**

Kathy Stanis from Arapahoe, Douglas and Elbert Medical Society introduced herself as the new preparedness Coordinator who will be working with educating physicians on pandemic influenza.

### **Adjournment:**

A motion was made to adjourn.

**Next Meeting-**

The next meeting date will be July 19, 2007 from 11am to 1pm, Rita Bass Trauma and EMS Education Institute, Classroom A and B, 190 W. 6<sup>th</sup> Ave.

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