



Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)

Meeting Minutes

Rita Bass
190 W. 6th Ave.

July 19, 2007

Members Present:

Adams County- Tom Pedigo, Dave Baldwin, Heather McDermott
Arapahoe County- Vacancy
Broomfield County- Dr. Charles Mains, John Pickle
Denver County- Justin DeMello, Dr. Kathryn Beauchamp
Douglas County- Rich Martin, Jackie Fitch, Dr. Burt Katubig
Elbert County- Glen Ohrns, Dian Bowers, Dr. Joan Bothner

Members Absent:

Arapahoe County- Dr. Mark Kozlowski, Sgt. Randy Councell
Broomfield County- Joe Bruce
Denver County- Dr. Christopher Colwell

Minutes Prepared by:

Shirley Terry, Mile-High RETAC Coordinator

Quorum Established:

Yes

Call Meeting to Order/Introductions:

Dr. Joan Bothner called the meeting to order and introductions were made.

Approval of Meeting Minutes:

Meeting minutes from May 17, 2007 were approved as written.

Presentations

Teen Seat Belt Campaign

David Hancock and Marcus Houston presented the recent Teen Seat Belt Challenge for the C-DOT Grant. Phyllis Uribe explained the pre and post test data collection which demonstrated an increase in seat belt use among the teens at all the schools. The group was solicited for champions for each school for the upcoming challenges. This year 12 schools may be participating.

David Hancock reviewed the policy of C-COT which states that they must approve all media press releases. He will work with his department to get some standardized press releases for the counties to use.

What If Colorado

Glen Ohrns presented the state public health initiative called What If Colorado. It is a reality type contest where people are placed in a home for several days and given various types of survival challenges. For more information go to state's web site at whatifcolorado.com.

Coordinators Report- Shirley Terry: Statewide RETAC Forum- Strategic Planning June 6-7

Tom Pedigo attended the RETAC Forum held in Copper Mountain. The focus was strategic planning.

The forum attendees requested a joint meeting with RETAC Coordinators, Chairs and SEMTAC Members to improve communication and help develop strategic plans for both groups.

State agreed to:

- Identify 3 three priorities for statewide attention and ensure that each RETAC commits to action and positive improvement in these areas. Regular monitoring and reporting of the priorities
- Provide summary reports of RETAC accomplishments and needs assessment results through the State EMTS newsletter and other forums like SEMTAC meetings, conferences etc.
- Pro-actively seek opportunities for RETACs to participate in and even take a lead on funded activities and responsibilities that will contribute to system improvement

Trauma Care Preservation Coalition

A small working group has been organized to conduct strategic planning. A website will be developed to increase communication. The group developed a couple of budgets models and will be exploring funding sources to sponsor the work of this coalition.

Council Membership

Terms expired in December 2006

Arapahoe County- Randy Councill

Terms expired in January 2007

Douglas County- Dr. Burt Katubig

Arapahoe County continues to have a vacancy.

All the above is in process of renewals.

Medical Surge Trailers/EMS Caches

The MHRETAC OEM's met and will be conducting inventory of the trailers and identifying the deficiencies prior to next years grant funding.

All EMS caches will be inventoried to determine who still needs what and where. The storage of these caches may be located north, south, east and 2 centrally. The plan is to assure that supplies are accessible 24/7, climate controlled and secured.

All caches will be considered disposable or durable. An MOU for EMS agencies and OEM's will be developed along with all the policies and procedures regarding deployment, use and replenishment of these caches.

State Contract

MHRETAC contract has been fully executed.

Website

Coordinator met with Grace Linn and will completing the formation of the website and adding more information. Once the design is complete, the option of hiring a webmaster may need to be addressed.

Coordinator needs all EMS Agencies and hospital website locations to add to the MHRETAC web site.

EMS Scholarship Program

SEM-TAC has proposed that a scholarship program be set up using reversion funds. Mike Merrill from Southeastern RETAC is trying to put together an RFP for all the RETACs to work together to form a committee to oversee the EMS Scholarship Program.

The Children's Hospital Move

New Trauma Director, Dr. Steve Moulton was introduced to the Council.

The Children's Hospital move is scheduled for September 29th at 7am. The move will be designed to act as an evacuation exercise.

The move is 7 miles to the East of the current location. Some pre-hospital personnel feel that this move may activate more helicopter flights.

Interim Trauma Director- Swedish Medical Center

Phyllis Uribe introduced Dr. Sue Sloan who is the interim Trauma Director filling Dr. Michael Craun's previous position.

All-in-One Printers

A quick survey was sent to all the hospitals requesting information for the all-in-one printers. Responses are pending. Linda Underbrink reminded the group of the importance of these printers for all EMS agencies to use for the Patient Care Report. Everyone will need to be able to use the HP printers.

Standing Committee Reports:

Destination Committee- Dr. Christopher Colwell

No meeting was held due to conflicting schedules and trauma symposium. Next meeting is August 16 at 11 am at American Red Cross.

Needs Assessment Committee

No meeting was held.

The next meeting is August 16 at 12 noon at American Red Cross.

C-DOT Grant- Teen Seat Belt Use

Information regarding this grant will be posted on the web site including each schools activity. The group presented earlier today. Phyllis Uribe will be the lead for the school challenges next year.

Other Reports:

State Update- Randy Kuykendall and Celeste White

SEMTACs vacant positions were filled.

Dr. Holly Hedegaard hired as the EMSC/EMS Data Program Manager.

EMTS organizational chart is in draft form showing the RETAC on the same level as SEMTAC and EMTS Section Chief.

Peggy Ray reported that last week the BOH passed the Chapter 2 and 3 rule revisions addressing replacement facilities, new facilities and removing the burn section. The time for consultation prior to transfer was decreased from 6 hours to 2 hours. These rules should be in effect October 1, 2007

North Central Region- Dr. Charles Mains

Still waiting for the outcome of the grant requests.

Committee approved the strategic plan for NCR. These plans will be sent to all counties within the NCR region.

Dr. Mains just participated in the peer review process and said that there is a new emphasis on security and information sharing. Dr. Mains is still concerned that medical is not receiving a very large share of the money. Justin DeMello feels that since law enforcement and emergency management have received radios and equipment for so many years, that now the emphasis will switch to taking small bites out of the large problem of medical surge and mass care.

UASI- Shirley Terry and Justin DeMello

UASI was just awarded an increase in funding for the current year- \$7.85 million. The Denver Post reported that it was due to the quality of the projects and not the DNC coming next year.

The state received \$6.43 million for the State Homeland Security Grant, \$4.6 million for the LETPP grant and \$14.33 million for the Public Safety Interoperable Communications grant.

Fran Santagata is administering the program. The decon tents and PAPR's that were to be ordered with the 2003 grant cycle were not ordered. Coordinator met with Fran and Melinda Johnson to review the status of the grant. Goal is to have each hospital outfitted with 12 sets of PAPR's. MMRS will collect the information regarding this and purchase what additional sets are needed to complete the purchase for the hospitals. This will provide a baseline for all the hospitals.

Medical Community Strategic Planning Meeting

The focus has been on evacuation planning, EMS caches, MMRS compact with Denver Health and the area hospitals and communication issues with hospitals and EMS agencies. This month the group will review the concept of a medical multi-agency communication plan, a medical MAC.

Legal Issues in Emergency Management should be a good workshop. Coordinator is working on getting it video taped or offered again next year. The classes were limited in size and only one offered in the metro area. Heather McDermott is the leader for this conference.

A separate EMS Cache committee is looking into the content of bags vs. trailers vs. warehouses.

MMRS-

ACEP report in some aggregate form may be available shortly.

Unfinished Business: EMS Data Collection

The Data Task Force supported the concept that participation in the EMS data collection project is required by all EMS agencies to request a provider grant. Waivers can be written with the final expectations that all agencies should be downloading data to the state within the next 2 years.

July 31st the committee will meet to review the current rules for data collection. New rules may say that trip reports need to be left at the hospital with the patient upon admission.

After much discussion, the MHRETAC approved the position that the EMS Data collection should not be linked to licensure and with no punitive action. The EMS agencies need to be given the tools to enable them to provide the data before punitive measures can be taken. Coordinator will conduct a survey of the EMS agencies to determine the cause of those not submitting data at the present time. This will be a topic for the Needs Assessment Committee to address why some agencies are not submitting data.

501c3

Bookkeeper has completed the financial section. Attorney and Coordinator are scheduled to meet on to complete the application.

CQI Trip Reports Study

33 facilities participated

Only aggregate data today

1656 total patient visits with 1197 medical and 459 trauma

DRAFT compliance percentage rate was 41%

This was a one week study to determine if the trip report was left at the time the patient was admitted.

Previous study was 2 week and determined if trip report was left within 24 hours.—that rate was 60%

JACHO requires that pre-hospital information is documented in the ED report. JACHO does not require a trip report as part of the official medical record. Concern continues to rise on the differences in trip reports left at the hospital and those submitted later.

Dr. Hedegaard will be reviewing the data before it is published in final format.

MHRETAC Ambulance Inspection Grant- Tom Pedigo

MHRETAC grants committee approved the 3 grants for ambulance inspections which were; Kiowa Fire, Elizabeth Fire and Rattlesnake Fire. Checks will be sent to these agencies.

Radiation Detection Workshop

The Radiation Detector Planning Committee held the workshop on June 1, 2007 regarding the hospital plans and agreements for obtaining the radiation detectors. The workshop was well attended. The hospital plans need to be returned promptly. NCR still has not received approval of the agreement from the attorneys.

Coordinator reminded all the hospitals to send in the radiation detection hospital plans to her for the Radiation Detector Planning Committee.

New Business:

MHRETAC Brochure

The first version is ready for review and approval. Coordinator has been working with Grace Linn to develop the brochures as it is today. Everyone is to review and provide feedback. The brochure was sent around to the Council and the group attending.

Statewide Needs Assessment

To date, the RETACs appear to be in support of developing a statewide needs assessment. The Facilities Committee at SEMTAC would like to provide some questions to be answered as part of this project.

This would mean that the trauma system assessment would be included in the RETAC assessments.

Several outside vendors will be contacted for bids for the projects.

Provider Grants

12 requests were submitted for a total of almost \$700,000 with \$145,512 being funded as follows

Jackson 105 Fire Protection District received \$3810.68 for a Defibrillator

North Central Fire Protection District received \$3002.40 for R and R

Byers Rescue Squad received \$110,979 for an ambulance and

\$20,025.29 for data collection

Rattlesnake Fire Rescue received \$7695 for EMS Training

The question was raised as to why EMS agencies were not approved for EMS data collection grant requests. Coordinator will take this concern once again to the RETAC Forum.

Hospital Decon Training

The hospital decon classes started this week and have been well attended. BNICE will be offering the classes around this first round. Contact BNICE or Alan Moreland if you are interested in scheduling a class.

MHRETAC Town Hall Meeting- September 25, 2007

The town hall meeting will be held at Porter Hospital Auditorium in the Grand Mesa Conference Room. Flyer will be sent. These meetings allow CDPHE to meet with the agencies and hospitals to discuss various issues. Topics will include EMS Data Collection, Needs Assessment, EMT Certification, Ambulance Inspection Grant, Provider Grants, CQI Trip Reports and other pertinent topics.

Biennial Plan

The Biennial Plan was submitted on July 1, 2007 as per contract.

Democratic National Convention

The Secret Service should be arriving in Denver sometime around September. At that time, a Steering Committee with 15 various sub committees will be organized to begin the work on the DNC. Justin DeMello and Dr. Colwell will provide additional information as it becomes available.

Open Forum for Audience and Council Members:

Adjournment:

A motion was made to adjourn.

Next Meeting-

The next meeting date will be September 20, 2007 from 11am to 1pm, Rita Bass Trauma and EMS Education Institute, Classroom A and B, 190 W. 6th Ave.

Shirley Terry's Contact Information:

2670 So. Columbine St.

Denver, Colorado 80210

Office- 303.300.4704

Cell- 303.919.0719

Fax- 303.474.4907

E-mail- shirleyterry@comcast.net