



Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)

Meeting Minutes

**Rita Bass
190 W. 6th Ave.**

July 20, 2006

Members Present:

Adams County- Jackie Reynolds, Carol Hurdelbrink
Arapahoe County- Dr. Mark Kozlowski, Sgt. Randy Cuncell, Jean Zambrano
Broomfield County- Dr. Charles Mains, Dr. Jan Dehler, Joe Bruce
Denver County- Dr. Christopher Colwell
Douglas County- Dr. Burt Katubig, Jackie Fitch
Elbert County- Dr. Joan Bothner, Glen Ohrns

Members Absent:

Adams County- Vacancy
Denver County- Carol Boigon, Dr. Kathryn Beauchamp
Douglas County- Rich Martin
Elbert County- Dian Bowers

Minutes Prepared by:

Shirley Terry, Mile-High RETAC Coordinator

Quorum Established:

Yes

Call Meeting to Order/Introductions:

Dr. Joan Bothner called the meeting to order and introductions were made.

Approval of Meeting Minutes:

The meeting minutes of May 18, 2006 were approved as written.

Coordinators Report- Shirley Terry:

Level I and II Meetings

Scheduled for Monday and cancelled last month

Trauma Designation Meetings

Cancelled last month

CQI Trip Report Survey-

The final plan for the trip report survey is not complete. May be one or two weeks, may be just trauma.

Winning Edge Team Ambulance

Coordinator contacted Denver Health and related the Council agreement to leave the Cadillac ambulance with the Plains to Peak RETAC.

The Council agreed to leave the ambulance with the Plains to Peak RETAC if the MHRETAC could borrow it if requested for a local event. The Coordinator will communicate the plan with Denver Health and Plains to Peak Coordinator.

HRSA Caches

The activation policies for each agency/facility still need to be completed. The HRSA Medical Surge Caches remain a problem that needs to be resolved.

Council Membership

Council Members that need to renew their terms are:

Randy Councill

Jean Zambrano

Dr. Jan Dehler

Rich Martin

UASI- Medical Community Strategic Planning Meeting

This committee assigned the task of developing and completing the medical assessment to the Regional Hospital Council. The group is attending an Orientation Seminar at Buckley Air Force Base on Thursday morning, July 27th.

Regional Hospital Council

The first meeting was held on July 18, 2007. The committee will complete the target capabilities assessment and start developing a regional evacuation plan. This committee will meet on the 3rd Tuesdays from 3:30-5pm at American Red Cross.

Regional EMS Council

The next topic will be completing the target capabilities assessment for EMS. These meetings will be held monthly on the 4th Wednesday from 2-4 at Rita Bass.

Statewide RETAC Forum

The next Statewide RETAC Forum will be held on August 30 and 31 at Silverthorne. The State would like to encourage Council members to attend to participate in the 5 year goal discussion for RETAC's and possible legislation. Coordinator will send the agenda when available.

MHRETAC Contract for FY 07

The fully executed contract from CDPHE has been signed by the State and should be back to us shortly.

Standing Committee Reports:

Destination Committee- Dr. Christopher Colwell

Meetings were held on May 18, June 22 and a small group on July 12, 2006. The Council decided to:

- Gather data from January 2004 to December 31, 2005.
- CDM to get the data and do analysis with some expanded codes
- Use Inclusion and Exclusion criteria that was established in Jan 2006
- To continue with the data fields presented at the August 17th meeting

North Suburban Medical Center is the only hospital that is not using Trauma Base although they purchased it years ago. Level IV hospitals are not required to use Trauma Base but most of them do so. A letter will be sent to all hospitals regarding the hospital data being sent to CDM for use by the MHRETAC.

C-DOT Grant- Teen Seat Belt Use

Vicky Cassabaum introduced Marcus Houston who has been hired as the Campaign Coordinator for this grant. Marcus informed the Council of some of his ideas for obtaining cooperation from the high schools to set up local campaigns.

Vicky Cassabaum questioned if it is still going to be possible to get IRB approval for this study. Joan Bothner will continue to look into this.

Other Reports:

State Update- Randy Kuykendall and Maria Crespín

Mike Merrill has resigned and is now the RETAC Coordinator for Southwestern Region. Kris Kiburz is handling the EMS Data Collection Project.

Dave Miller resigned- Maria Crespín is now handling certification and EMS investigations.

HB 1023 will impact the way certifications are completed. The application will need to be in compliance with the new immigration laws and address verification.

North Central Region- Dr. Charles Mains

Grants will be awarded by mid August.

State received \$ 21 Million for all grants. The grant requests were reviewed on 10 points for quality with DOLA making the final decisions. Other issues relate to the use of regional resources such as command vehicles and who is responsible for what.

UASI- Shirley Terry

UASI received 4.2Million with 20% going to the state. The Working Group will revise the grant for the lower amount of funding.

MMRS

Jodi Watson has left MMRS and is now working in Jefferson County in the emergency preparedness section.

Unfinished Business:

Ambulance Licensing

Some committee members met with a small group consisting of Clear Creek, Gilpin, Grand and Summit to explore expanding the current Multi- County Ambulance Licensing Committee. The group didn't like the idea of metro ambulances having the ability to go into the more rural areas and set up business.

Heather McDermott has put together a white paper for the Ambulance Licensing Multi- County Committee and will present it at the next meeting.

New Business:

Web Site-

Katie Coates and Grace Linn presented some ideas on updating the MHRETAC logo and re-designing the web site. A group will work on this project- Jackie Reynolds, Phyllis Uribe, Vicky Cassabaum, Heather McDermott, Carol Hurdelbrink, Christopher Colwell and Mike Hite. Coordinator will send out a survey regarding the logo and the web site mapping for input from the Council Members and others.

EMS Data Collection Conference

FRETAC and MHRETAC would like to have a joint day and a half conference on EMS data collection that will bring in various vendors for everyone to meet. FRETAC has agreed to sponsor up to \$2,000.

MHRETAC voted to spend up to \$2,000 for this project.

Open Forum for Audience and Council Members:

No comments.

Adjournment:

A motion was made to adjourn.

Next Meeting-

The next meeting date will be September 21, 2006 from 11am to 1pm, Rita Bass Auditorium, 190 W. 6th Ave.

Shirley Terry's Contact Information:

2670 So. Columbine St.

Denver, Colorado 80210

Office- 303.300.4704

Cell- 303.919.0719

Fax- 303.756.0907

E-mail- shirleyterry@comcast.net