



Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)

**Meeting Minutes
Rita Bass Trauma and EMS Education Institute
190 W. 6th Ave.**

January 18, 2007

Members Present:

Adams County- Tom Pedigo, Heather McDermott, Dave Baldwin
Arapahoe County- Dr. Mark Kozlowski
Broomfield County- Dr. Charles Mains, Dr. Jan Dehler
Denver County- Dr. Christopher Colwell, Justin DeMello
Douglas County- Dr. Burt Katubig, Jackie Fitch
Elbert County- Glen Ohrns, Dian Bowers, Dr. Joan Bothner

Members Absent:

Arapahoe County- Vacancy, Sgt. Randy Council
Broomfield County- Joe Bruce
Denver County- Dr. Kathryn Beauchamp
Douglas County- Rich Martin

Minutes Prepared by:

Shirley Terry, Mile-High RETAC Coordinator

Quorum Established:

Yes

Call Meeting to Order/Introductions:

Dr. Joan Bothner called the meeting to order and introductions were made.

Approval of Meeting Minutes:

Meeting minutes from November 16, 2006 were approved as written.

Presentation-

The new MHRETAC web site was live for the first time on a temporary server. Grace Linn opened the site and navigated through the various tabs.

Water bottles, pens and pad folios containing the new MHRETAC logo were presented to the Council and stakeholders in celebration of the new logo and the new website.

Coordinators Report- Shirley Terry:

EMS Provider Grants

Provider Grants are due February 15, 2007 by 5pm and may be submitted on the web this year. A username and password is required to complete the application on line. You can use your MATRIX data collection password or sign up for a new one at www.coems.info under the MATRIX link.

Ten categories to choose from: ambulance/vehicle, communications, data collection, defibrillation/cardiac monitor, equipment, training, extrication equipment, injury prevention, other and recruitment and retention.

A completed agency profile is required to complete the grant application. You must complete the agency profile and application on line and send one hard copy with original signatures and attachments to the department by February 15, 2007.

The MHRETAC Provider Grant workshop is today from 2-3 pm.

EMS Data Collection Conference

The first EMS Data Collection Conference will be held January 22 and 23, 2007 at the Radisson Hotel in Longmont.

Link to register- www.foothillscretac.com/dataconference.html

Statewide RETAC Forum

The MHRETAC is asked to coordinate the next Statewide RETAC Forum which will be held February 28 and March 1st in the MHRETAC. The money will be given to the MHRETAC as a pass through with \$500 going directly to the Coordinator for administrative time in planning the event.

Council Membership

Terms expiring in December 2006

Denver County- Dr. Christopher Colwell

Broomfield County- Dr. Jan Dehler

Arapahoe County- Randy Councill

Terms expiring in January 2007

Broomfield County- Dr. Charles Mains

Arapahoe County- Dr. Mark Kozlowski
Douglas County- Dr. Burt Katubig
Elbert County- Dr. Joan Bothner

CTN, Inc.

CTN, Inc. requested a letter of support to obtain some grant funds for the upcoming AAAM Coding Class. This was sent.

Trauma Care Preservation Coalition

First meeting this year was January 3, 2007. Three Subcommittees were organized; Legislative Review Subcommittee, Outreach Strategy Subcommittee and Data Collection Subcommittee.

The principles by which decisions are made were revised and updated. There is once again some energy for med pay. A new fact sheet will be coming out soon. This information may be posted to the new website.

Legislative Update

Dr. Mark Kozlowski reported that SB10 is mandatory staffing ratios in hospitals. This will be disastrous with the proposed nurse/patient ratios. Hospitals need flexibility during crises event such as Columbine. This could cause unnecessary divert issues.

Dr. Jan Dehler said there was good news because money allocated due to the tobacco settlement will be available to fund critical health care needs through public health. CU Health Sciences will be involved in handling these monies.

Standing Committee Reports:

Destination Committee- Dr. Christopher Colwell

Skip Tinnell presented the triage appropriateness analysis goal and triage appropriateness methods. He provided data on flail chest and pelvic fractures utilizing these goals. The new TraumaBase updates were scheduled to go into effect January 1, 2007.

Dr. Charles Mains suggested that the left side of the triage algorithm should be reviewed based upon current literature. He feels that ejections should be moved higher on the algorithm.

33% of EMS trip reports are missing from the patient records.

The Trauma Nurse Coordinator's and Registrars will not meet on the 3rd Thursdays at 9:30 to discuss triage codes and coding issues to validate coding. They reviewed data elements for consistency.

C-DOT Grant- Teen Seat Belt Use

Marcus Houston has been busy getting the schools ready for the big kick-off challenges planned for later this month. He has been working closely with C-DOT.

Other Reports:

State Update- Randy Kuykendall and Celeste White

Coordinator reported that SEMTAC is working on setting 3 goals per committee by April. These goals will be incorporated into a strategic plan for SEMTAC.

North Central Region- Dr. Charles Mains

The DHS grant process is beginning. Grant requests are due to UASI and NCR by February 13, 2007. All grant proposals must go through the committee dealing with that related target capability. Justin DeMello reported that the assessment of target capabilities revealed that medical surge has the lowest percentage of capability.

Lessons learned from the recent blizzards indicate that the hospitals did a great job of handling the situation with shortage of supplies and limited staff. Many hospitals sent out volunteers to pick up staff and get them into the hospitals. All the counties worked well together.

The Radiation Detector Planning Committee has continued to work on developing the guidelines for the hospitals. A rough draft is in the final stages of review.

UASI- Shirley Terry

Marty Flahive extended his stay and will be with UASI till June. The Democratic National Convention will be held in Denver on August 25-28, 2008. The hospitals and EMS agencies will need to start gearing up for this huge event.

Medical Community Strategic Planning Meeting

The medically related meetings will be held on the 4th Thursdays from 8-5 at CDPHE, EOC room.

Schedule: Regional EMS- 8-10
Regional Hospital Council/ MMRS- 10-12:30
Medical Community Strategic Planning Committee- 1-3
Public Health- 3-5

January 25, 2007, Scott Lee from Region 8 who assisted with the New Orleans hospital evacuations will be presenting during the medical community meeting at 1pm.

Regional Hospital Council

This committee will start working on the regional evacuation plan, medical surge and coordinating some pan flu efforts.

Regional EMS Council

This committee is focusing on PPE, EMS Caches, missing trip reports and developing a regional mutual aid agreement. Carl Craige, Chair of the Safety Sub Committee under the Transportation Committee will present the EMS Safety Tool Kit and training modules. There are four modules; Driver/Operator Training, Lights and Sirens, Rear/Patient Compartment Safety, and Roadway Safety.

MMRS- Melinda Johnson

MMRS is working with the pharmacists and first responders with the SNS pods. Sky Ridge is going to work with MMRS for developing the tool to survey physicians on where they would go during an event when they work at more than one facility.

Another NDMS exercise, Mountain Move 2007 will be conducted in June. Most of this will be in Colorado Springs with some patients being moved to Denver.

Unfinished Business:

Recruitment and Retention Grant- Dian Bowers

A survey was developed and sent out. One response was received. Dian Bowers, Jackie Fitch and Justin DeMello were to work on this committee. The Council voted not to pursue this due to lack of interest from the stakeholders.

MHRETAC Ambulance Inspection Grant- Tom Pedigo

The committee communicated via e-mail and developed some criteria for the various levels of requests for ambulance inspection fees. A guideline, application, process and final determination have been developed for review. This will be sent out to everyone.

800 MHz Survey

There were 15 hospital responses out of the 19 in the MHRETAC. Only 14 EMS agencies responded 3 public health agencies and 1 helicopter service. All the responding EMS agencies have hand held and most have a base station. The public health agencies have hand held radios. Four of the 15 responding hospitals have no 800 MHz radios. Most others have one or both radios. The helicopter service has a hand held radio. Five hospitals have ARES antennas. Only 3 EMS agencies and one public health agency have ARES antennas. HRSA and CPHDE will work with MHRETAC to complete the study.

Treasurer/Bookkeeper

Coordinator sent out information regarding two options for the Bookkeeper. The basic rate is \$75 per month and \$125 per month with the server farm that would

allow other people access to the QuickBooks program and print reports as needed. 8 Council Members responded. 6 voted for the server farm and 2 for the basis program.

Final decision made to go with the server farm.

EMS Data Collection Project- Chris Montera

Chris Montera presented that the MHRETAC had 7 EMS agencies out of 36 that provided some data on the web site. Only 2 agencies sent data in the last couple months.

The EMS Data Collection Project Workshop is today at 1pm.

New Business:

Bylaws Revision

Dian Bowers developed a few sentences that allowed for more than one person from each county to serve as officers if there were no nominations from other counties.

Change in bylaws language

Article III

Section 3.01

Current language

(a) No one county or city and county shall hold more than one office.

Proposed change

(a) No one county or city and county shall hold more than one office, unless there are no eligible members willing to accept the nomination for office. In that case and only in that case, a member willing to serve can be nominated and voted in from a county or city and county that currently has a member holding office.

Council voted to approve this change in the bylaws.

Medical Staff Offices-Peer Review-Hospital Data

Coordinator has started to contact the Level 1 trauma centers regarding them to extend their peer protection to the hospital data project committee to discuss issues surrounding the MHRETAC data.

Calendar 2007

The calendar will be posted to the web site and is available via e-mail upon request.

Open Forum for Audience and Council Members:

No comments.

Adjournment:

A motion was made to adjourn.

Next Meeting-

The next meeting date will be March 15, 2007 from 11am to 1pm, Rita Bass Trauma and EMS Education Institute, Classroom A and B, 190 W. 6th Ave.

Shirley Terry's Contact Information:

2670 So. Columbine St.

Denver, Colorado 80210

Office- 303.300.4704

Cell- 303.919.0719

Fax- 303.474.4907

E-mail- shirleyterry@comcast.net