



Mile-High RETAC Biennial Plan Goals and Objectives For July 1, 2005 to June 30, 2007

Fourth Quarter FY06 Report April 1, 2006 to June 30, 2006

Date: June 30, 2006

Summary of Goals

- 1. Create a solid identity for the MHRETAC**
- 2. Integrate with other entities to assist the medical community in preparation for all-hazards event**
- 3. Develop a quality improvement process for MHRETAC**
- 4. Serve as active members of the Trauma Care Preservation Coalition**

Goal #1 Create a solid identity for the MHRETAC

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #4 System Finance

Component #5 Human Resources

Component #12 Public Education

Objective #1 To maintain a MHRETAC office with a coordinator

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Provide an FTE to manage the activities of the office including correspondence, meeting notifications and minutes and liaison with other RETACs and state offices	Dian Bowers, Chair, Jean Zambrano, Jamie Moore, Dr. Joan Bothner	Contract with the coordinator has been renewed with an automatic renewal clause	Ongoing	Completed January 2005
b. Represent MHRETAC at various committees,	Coordinator, Council Members Dr. Charles Mains	Coordinator will attend SEMTAC, SEMTAC Committees, UASI, NCR, MMRS, State All-Hazards Meeting,	Ongoing	Ongoing

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
meetings and community activities	<p>Dr. Jan Dehler, Randy Councill, Joe Bruce</p> <p>Dr. Jan Dehler</p> <p>Randy Councill, Dr. Charles Mains</p>	<p>Trauma Care Preservation Coalition meetings and other community and state related meetings as appropriate. Dr. Charles Mains continues to attend the SEMTAC, UASI, and NCR meetings as his schedule allows. Dr. Jan Dehler attends the UASI, NCR and MMRS meetings when possible. Randy Councill and Joe Bruce are both very active in the NCR and UASI Meetings.</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>CDPHE:</p> <ul style="list-style-type: none"> ○ SEMTAC Committees-at least quarterly and some monthly, April 5, 2006 ○ SEMTAC Committees include- Designation Review Committee, EMT Credentialing, EMT Training Centers, Facilities, RETAC, Communication/MCI, EMS Personnel, Injury Prevention, Resource, Transportation, System Evaluation, Public Policy, Pediatric Emergency Care, Bylaws, Level I and II 		Ongoing-Meeting attendance as scheduled for all committees

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	<p>Dr. Christopher Colwell Carol Hurdelbrink Rick Lindsey</p> <p>Dr. Christopher Colwell, Dr. Mark Kozlowski, Jean Zambrano</p> <p>Randy Councill, Jamie Moore</p> <p>Dr. Charles Mains</p> <p>Dr. Charles Mains</p>	<ul style="list-style-type: none"> ○ UASI/NCR Equipment Committee- monthly ○ UASI Training Committee- monthly ○ UASI Communication Committee- monthly ○ UASI Medical Community Strategic Planning Committee- monthly ○ UASI Strategic Planning Committee- as needed <p>EMS Councils</p> <ul style="list-style-type: none"> ○ Denver County EMS Council- monthly ○ Adams County EMS Council- monthly <p>Trauma/ EMS Related Meetings</p> <ul style="list-style-type: none"> ○ Denver Metro Physicians Advisory Group- every other month ○ Multi-County Ambulance Licensing Committee- monthly <p>Community Meetings</p> <ul style="list-style-type: none"> ○ Trauma Care Preservation Coalition- monthly ○ TCPC Strategic Planning Committee- monthly or as 		<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		<ul style="list-style-type: none"> needed ○ Donor Foundation Board of Directors- monthly ○ Colorado Prescription Drug Abuse Task Force Board of Directors – every other month ○ Colorado Prescription Drug Abuse Task Force Standards Committee- monthly 		

Objective #2 To complete the CDPHE state contract deliverables as outlined

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Coordinator to complete and submit the contract deliverables on time	Coordinator, CDPHE	<p>Coordinator to develop the timelines for contract deliverables and to work with the Council to deliver them as per state contract:</p> <p>1st Quarter- July, August, September Accomplishments</p> <ul style="list-style-type: none"> ○ Budget for July 1, 2005 to June 30, 2006 - send to county commissioners and Council Members 	<p>July 1, 2005- June 2007</p> <p>July 1, 2005</p>	July 1, 2005

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		<ul style="list-style-type: none"> ○ 2005 Biennial Plan Priority Goals - send to county commissioners and Council Members <p>2nd Quarter- October, November, December Accomplishments</p> <ul style="list-style-type: none"> ○ Progress Report- 1st Quarter ○ Financial Report for Prior Contract Year (July 1, 2004 to June 30, 2005) - send to county commissioners ○ Regional Funding Overview for Prior Contract Year (2004 – 2005) ○ Progress Report- 2nd Quarter <p>3rd Quarter- January, February, March Accomplishments</p> <ul style="list-style-type: none"> ○ Agency Profiles ○ Progress Report- 3rd Quarter 	<p>July 1, 2005</p> <p>January 2006</p> <p>September 30, 2005</p> <p>October 1, 2005</p> <p>October 1, 2005</p> <p>December 31, 2005</p> <p>March 1, 2006</p> <p>March 30,</p>	<p>July 1, 2005</p> <p>September 30, 2005</p> <p>October 1, 2005</p> <p>October 1, 2005</p> <p>December 31, 2005</p> <p>March 1, 2006</p> <p>March 30,</p>

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		<p>4th Quarter- April, May, June Accomplishments</p> <ul style="list-style-type: none"> ○ Progress Report- 4th Quarter 	<p>2006</p> <p>June 30, 2006</p>	<p>2006</p> <p>June 30, 2006</p>
<p>b. Council Members to approve deliverables</p>	<p>Coordinator, Council Members</p>	<p>Coordinator will present all deliverables requiring approval to the Council prior to submission to CDPHE</p> <p>1st Quarter- July, August, September Accomplishments</p> <ul style="list-style-type: none"> ○ Budget July 1, 2005- June 30, 2006- July 1 ○ 2005 Biennial Plan- July 1 <p>2nd Quarter- October, November, December Accomplishments</p> <ul style="list-style-type: none"> ○ Financial Report- October 1 ○ Regional Overview- October 1 <p>3rd Quarter- January, February March Accomplishments</p>	<p>May 19, 2005</p> <p>June 2005</p> <p>Sept. 15, 2005</p> <p>Sept.15, 2005</p>	<p>May 19, 2005</p> <p>June 2005</p> <p>Sept. 15, 2005</p> <p>Sept.15, 2005</p>

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		Exemption from Audit	March 31, 2006	March 31, 2006
		4th Quarter- April, May, June Accomplishments		
		Budget Approval Biennial Plan Progress Report	May 18, 2006 June 2006	May 18, 2006 June 2006

Objective #3 To maintain and strengthen the infrastructure of the MHRETAC

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Encourage Council Member participation in council activities including meetings, notification and updates and liaison activities with other RETACs and communities	Coordinator Dr. Christopher Colwell	Assign council members as leaders for each of the goals identified in the biennial plan 4th Quarter- April, May, June Accomplishments Destination Committee is focusing on data collection while reviewing proposals from CDM	July 21, 2005 Ongoing	July 21, 2005
b. Monitor council attendance	Coordinator	Coordinator will report on any problems associated with council attendance. Council will make the	Ongoing	Ongoing

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		<p>final decision regarding lack of attendance by a council member</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>New council members are as follows: Jamie Moore is to be replaced by Jackie Fitch. Rick Lindsey has resigned from Adam County. John Pickle and Dr. Jan Dehler may share a position for Broomfield.</p>	Ongoing	
c. Establish closer communication with County Commissioners	Coordinator, Council Members	<p>Develop a mechanism for communicating on a regular basis with the county commissioners</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>County Commissioners are copied on appropriate e-mails.</p>	Ongoing January 2006	January 2006
d. Enhance and redesign the MHRETAC web site	Coordinator, Web Master	<p>Coordinator to contact a web master to redesign and enhance the MHRETAC web site</p> <p>4th Quarter- April, May, June Accomplishments</p>	Ongoing	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		Coordinator is working on getting some proposals to re-design the entire web site	In progress	
e. Encourage additional attendance from designated and non-designated trauma centers, EMS agencies, public health agencies, emergency managers, private and not-for-profit groups (Bonfils Blood Center, American Red Cross, Salvation Army) to facilitate communications and improved operations among groups	Coordinator, Council Members Dr. Jan Dehler, Dr. Charles Mains	<p>Coordinator and Council Members to work on getting the non-designated trauma centers, public health agencies and not-for-profit groups to cross communicate with the MHRETAC</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>More of the not-for-profit groups and non-designated hospitals attend the UASI Medical Community Strategic Planning Committee and are becoming more aware of the MHRETAC</p>	<p>Ongoing</p> <p>Ongoing</p>	

Objective #4 To promote the MHRETAC through public education

Task	Lead MHRETAC Representatives	Plan/Update	Timelines	Completion Date
a. Develop an information and educational brochure	Coordinator, Dr. Joan Bothner, Chair, Dr. Charles Mains, Dian Bowers, Jean Zambrano, Carol Hurdelbrink, Rick Lindsay, Jackie Reynolds	Continue to discuss this project with the MHRETAC Public Education Committee 4th Quarter- April, May, June Accomplishments Presently on hold	Ongoing Ongoing	
b. Develop a branding for the MHRETAC	Coordinator MHRETAC Public Education Committee members, Public Relations from various hospitals and agencies	Develop a branding for the MHRETAC utilizing the resources within the region from the various EMS agencies and facilities 4th Quarter- April, May, June Accomplishments Presently on hold	Ongoing	

Goal #2 Integrate with other organizations to assist the medical community in preparation for an all-hazards event

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #4 System Finance

- Component #8 Communication Systems**
- Component #10 Clinical Care**
- Component #11 Mass Casualty**
- Component #12 Public Education**
- Component #14 Information Systems**

Objective #1 To identify grant opportunities for the medical communities

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Communicate direct funding grant opportunities with the stakeholders in the MHRETAC	Coordinator, Council Members, UASI, NCR, HRSA, MMRS Dr. Charles Mains, Randy Councell and Dr. Jan Dehler	Coordinator, Dr. Charles Mains and Dr. Jan Dehler to attend NCR, UASI, HRSA, MMRS and state related committees to identify grant opportunities and to share information regarding opportunities with the stakeholders 4th Quarter- April, May, June Accomplishments See Goal #1, Objective #1, Task B for scheduled meetings	Ongoing	
	Dr. Jan Dehler	HRSA Trauma/EMS Caches were coordinated with the CDPHE for MHRETAC. Several hospitals have been identified as the receiving	August 2005- January 2006	May 2006

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		hospitals for these caches. Deb Polk from CDPHE Coordinated this effort. Provider Grant awards were sent to all agencies receiving grants.	January-March 2006	January-March 2006
b. Identify and communicate opportunities for participation in multi-agency events and funding opportunities including equipment, training and exercises	Coordinator, Council Members, UASI, NCR, HRSA, MMRS Dr. Charles Mains Dr. Jan Dehler, Randy Councill	As grant opportunities are identified, the information will be shared with the appropriate stakeholders 4th Quarter- April, May, June Accomplishments Information regarding grants is sent to all stakeholders via e-mail.	Ongoing	Ongoing April-June 2006

Objective #2 To participate in NCR, UASI, NDMS, HRSA and MMRS planning activities

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Participate as NCR Board Members and attend	Coordinator, Council Members, NCR,	Coordinator and Council Members to attend the NCR meetings and participate in the various committees	Ongoing	Ongoing

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
<p>the various NCR committees to exchange relevant information and integrate the medical community in regional emergency planning, mitigation, response and recovery activities</p>	<p>Dr. Charles Mains, Dr. Jan Dehler, Randy Councill Glen Ohrns, Joe Bruce</p>	<p>4th Quarter- April, May, June Accomplishments</p> <p>Dr. Charles Mains, Dr. Jan Dehler, Randy Councill and Coordinator attended the NCR meetings as scheduled. Coordinator attended the additional meetings for NCR such as Public Health, Grants, Evacuation Committee, Citizen Corp and Credentialing Committee.</p>	<p>Ongoing</p>	<p>Ongoing</p>
<p>b. Serve on the UASI Board of Directors and Coordinator will serve as the UASI Public Health and Medical Committee Chair</p>	<p>Coordinator, Dr. Charles Mains, Dr. Jan Dehler, UASI, Randy Councill, Joe Bruce</p>	<p>Coordinator will continue to serve as the MHRETAC representative on the UASI Board of Directors. Coordinator will continue to serve as Chair of the UASI Medical Community Strategic Planning Committee and communicate information back to the MHRETAC.</p> <p>Dr. Charles Mains, Randy Councill and Dr. Jan Dehler will continue to participate on this committee</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>Coordinator is Chair of the UASI</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Ongoing</p>

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		Medical Community Strategic Planning Committee. This committee continues to expand its membership and become more regional.		
c. Support efforts of NDMS through exercises and meeting attendance	Coordinator, Dr. Jan Dehler	Dr. Jan Dehler and Coordinator will continue to participate in NDMS activities and relate information back to the MHRETAC 4th Quarter- April, May, June Accomplishments This is on hold at this time.	Ongoing	Ongoing
d. Support the efforts of MMRS through meeting participation and Coordinator will serve on the MMRS Steering Committee	Coordinator, Dr. Jan Dehler Dr. Dehler	Coordinator and Dr. Jan Dehler will serve on the MMRS Steering Committee and relate information back to the MHRETAC 4th Quarter- April, May, June Accomplishments Dr. Dehler and Coordinator continue to participate with MMRS grants, communication and committees. Dr. Dehler has participated in the planning efforts of the Hot Tamale Exercise scheduled for April 4, 2006 and the follow-up exercise in the fall.	Ongoing Ongoing April 4, 2006	Ongoing Ongoing
e. Work cooperatively with HRSA to obtain	Coordinator, HRSA, Trauma Centers, EMS	Coordinator and Dr. Jan Dehler will work with HRSA to obtain the equipment for the upcoming	May 2006	May 2006

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
equipment and funding opportunities for the hospitals (specifically trauma centers) and EMS agencies	Agencies, Dr. Jan Dehler	Trauma/EMS Caches 4th Quarter- April, May, June Accomplishments Trauma/EMS Cache supplies were ordered by the State for the MHRETAC region (\$90,000).	May 2006	May 2006

Objective #3 To assist with the planning efforts and participate in the regional Sync Matrix exercise scheduled for September 2005 and the actual exercise in early 2006

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Encourage local hospital participation in this exercise	Coordinator, Council Members, UASI Public Health and Medical Committee Members, Participating Facilities, Sync Matrix Design Team, CDPHE Dr. Charles Mains and Dr. Jan	Coordinator and committee members will send out invitation to all hospitals to participate in the sand table exercise on September 7, 2005 Participating hospitals included: University Hospital Anschutz Pavilion Denver Health The Children's Hospital St. Anthony Central Exempla St. Joseph's Hospital Exempla Lutheran Hospital	October 2005 October 19, 2005	October 2005 October 19, 2005

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Dehler, Randy Councill	Sky Ridge Medical Center The Denver Metro Response Exercise was held October 19, 2005.		
b. Encourage local EMS agencies including the volunteer agencies participation in this exercise	Coordinator, Council Members, UASI Public Health and Medical Committee Members, Participating EMS Agencies, Sync Matrix Design Team, Randy Councill, Dr. Jan Dehler, and Dr. Charles Mains	Coordinator and committee members will encourage EMS agencies to participate in the sand table exercise Participating EMS agencies; Denver Health Paramedics Pridemark Rural/Metro AMR Flight for Life Northglenn Ambulance Action Care Cunningham Fire The Denver Metro Response Exercise was held October 19, 2005.	October 2005 October 19, 2005	October 2005 October 19, 2005
c. Encourage local public health agencies, environmental health and appropriate other stakeholders to participate in this exercise	Coordinator, Council Members, UASI Public Health and Medical Committee Members, Public Health Agencies,	Coordinator and committee members will encourage public health agencies, environmental health and other community agencies to participate in this exercise Participating agencies include; Denver Public Health	October 2005	October 2005

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Sync Matrix Design Team, CDPHE	<p>Denver Environmental Health CDPHE, EMSystems Denver University, IDEA, UCAR Several people were participated from out-of-state such as Virginia and Milwaukee.</p> <p>The Denver Metro Response Exercise was held October 19, 2005.</p>	October 19, 2005	October 19, 2005
d. Attend “hot wash” and post-exercise review sessions, assimilate participant feed-back and make recommendations for action items for improvement based on lessons learned	Coordinator, Council Members, Sync Matrix Design Team, UASI Public Health and Medical Committee, hospitals, EMS agencies, public health agencies, environmental health agencies, CDPHE, Dr. Charles Mains. Dr. Jan Dehler, Randy Councill	<p>Coordinator and exercise participants to attend the post exercises activities and make an action plan for follow-up The Denver Metro Response Exercise was held October 19, 2005. This Coordinator and the UASI Medical Sync Matrix Design Team assisted in writing the After Action Report that included the recommendations and actions items for improvement based on the lessons learned from the exercise.</p> <p>Coordinator reported at the hot wash following the exercise.</p> <p>Coordinator assembled the After Action Report for the medical community</p>	<p>October 2005</p> <p>October-December 2005</p>	<p>October 2005</p> <p>October-December 2005</p>

Objective #4 To explore the feasibility of a medical community strategic planning effort

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
<p>a. Assess the feasibility of a medical community-wide strategic planning committee to integrate the needs pre-hospital, medical, public health, environmental health, mass care and mass fatality providers and organizations with one voice that would include NCR, MHRETAC, MMRS, UASI, Public Health, EMS, HRSA, FRETAC, state and appropriate federal representatives</p>	<p>Coordinator, Dr. Charles Mains, Dr. Jan Dehler, UASI, NCR, HRSA, NDMS, MMRS, State, CDPHE, Public Health, Environmental Health, EMS, FRETAC, UASI Public Health and Medical Committee Members</p>	<p>Coordinator will set a meeting of the identified partners to explore the feasibility of regionalizing the medical community, to develop some strategic planning efforts and to identify grant opportunities. Goals and objectives will be prioritized. Committee structure will include private and public entities from throughout the region including rural and metro representatives as much as possible. This meeting will be a UASI Public Health and Medical Committee and not a MHRETAC function except to have MHRETAC participate</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>The UASI Medical Community meeting continues to meet and expand its membership into the NCR.</p>	<p>July 7, 2005</p> <p>January-March 2006</p>	<p>July 7, 2005</p> <p>January-March 2006</p>
<p>b. Identify and prioritize needs for equipment, training, sources of funding and interagency</p>	<p>Coordinator, Dr. Charles Mains, Dr. Jan Dehler, UASI, NCR, HRSA, NDMS,</p>	<p>The committee will explore grant opportunities for EMS agencies, public health and other appropriate agencies</p> <p>4th Quarter- April, May, June</p>	<p>October 2005</p>	<p>October-January 2006</p>

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
planning, within MHRETAC for EMS, hospitals, public health and other appropriate agencies	MMRS, State, CDPHE, PH, EH, EMS, FRETAC, UASI Public Health and Medical Committee Members	<p>Accomplishments</p> <p>The grant awards for UASI and NCR and the entire state were low so negotiations will take place regarding the allocation of funds.</p>	June 2006	June 2006

Objective #5 To explore the establishment of credentialing consistent with regional standards for medical personnel for use during an all-hazards event and day-to-day operations

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Explore hospital medical credentialing that would provide crossover among hospitals	Coordinator, Dr. Charles Mains, Joe Bruce, Glenn Ohrns, Denver Sheriff Credentialing Department, Hospitals, EMS Agencies, Medical Personnel, Physicians,	<p>MHRETAC to establish a committee to address the pros and cons of this issue and identify funding source and time lines</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>The credentialing committee had a demonstration of how the smart cards will work. The Denver system passed the National Institute of Science and</p>	<p>2006</p> <p>June 2006</p>	<p>In progress</p> <p>Ongoing</p>

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Nurses, NCR, UASI, UASI Public Health and Medical Committee Members	Technology credentialing certification testing. Denver is now a proven leader for the nation in credentialing.		
b. Identify appropriate hospital personnel for this credentialing	Coordinator, Dr. Charles Mains, Dr. Jan Dehler, Denver Sheriff Credentialing Department, Hospitals, EMS Agencies, Medical Personnel, Physicians, Nurses, NCR, UASI, UASI Public Health and Medical Committee Members	<p>Committee to identify the personnel in order of priority for this project</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>This is on hold at present and will be addressed as needed. Coordinator will continue to follow the process.</p>	2006	
c. Identify type of information for various types of credentialing cards	Coordinator, Dr. Charles Mains, Dr. Jan Dehler, Denver Sheriff Credentialing Department, Hospitals, EMS	<p>Committee to identify the types of information, personal and business related such as skills and additional training to be on these cards</p> <p>4th Quarter- April, May, June Accomplishments</p>	2006	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Agencies, Medical Personnel, Physicians, Nurses, NCR, UASI, UASI Public Health and Medical Committee Members	This is on hold at this time pending the NCR grant process. Coordinator will continue to follow the process.		
d. Identify legal ramifications of cross over from hospital to hospital during an event and need for mutual aid agreements	Coordinator, Dr. Charles Mains, Dr. Jan Dehler, Denver Sheriff Credentialing Department, Hospitals, EMS Agencies, Medical Personnel, Physicians, Nurses, NCR, UASI, UASI Public Health and Medical Committee Members, Attorneys from hospitals and related agencies	Committee to explore the ramifications of crossing over from hospital to hospital, credentialing issues and to develop mutual agreements as necessary 4th Quarter- April, May, June Accomplishments This is on hold as above.	2006	

Goal #3 Develop a quality improvement process for MHRETAC

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #9 Medical Direction

Component #10 Clinical Care

Component #15 Evaluation

Objective #1 To establish a quality improvement committee

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Assign council members to participate in this project	Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Dr. Christopher Colwell, Dr. Charles Mains	Assign council members to chair a quality improvement committee 3rd Quarter- January, February March Accomplishments Completed- this will be accomplished through the Destination Committee	2005	July 21, 2005
b. Develop audit filters	Quality Improvement Committee Members	Once a committee is established, audit filters can be developed. The first audit filters would address the MHRETAC Trauma Triage Algorithm	Ongoing	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		<p>4th Quarter- April, May, June Accomplishments</p> <p>The committee is discussing what data points to collect and what mechanism is available to supply this data.</p>	Ongoing	

Objective #2 To establish a system for medical review with extended protection for medical staff and reviewers

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Develop a plan that would mirror the State's System Quality Improvement Plan to conduct local reviews of charts from EMS	Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Medical Staff Officers, CDPHE, MHRETAC Quality Improvement Committee, Dr. Christopher	<p>MHRETAC Quality Improvement Committee to develop a plan for the MHRETAC that mirrors the State's plan. Identifying confidentiality issues and legalities with sharing this type of information</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>The Destination Committee continues to address these issues.</p>	<p>2006</p> <p>Ongoing</p>	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Colwell, Dr. Charles Mains			
b. Coordinate all the area hospitals medical staff offices to provide the proper peer review protection	Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Medical Staff Officers, CDPHE, MHRETAC Quality Improvement Committee, Dr. Christopher Colwell, Dr. Charles Mains	MHRETAC Quality Improvement Committee will identify contacts for each hospital and develop language to be placed in each medical staff bylaws to provide the proper peer review protection. Copies of these will be maintained in the MHRETAC office 4th Quarter- April, May, June Accomplishments This is hold pending accomplishment of a plan.	2006 Ongoing	
c. Provide ongoing confidentiality of patient information	Coordinator, Council Members, Medical Directors, Physicians, Nurses, EMS Agencies, Medical Staff Officers, CDPHE, MHRETAC Quality Improvement Committee, Dr.	MHRETAC Quality Improvement Committee will develop a process to assure confidentiality of patient information including documents requiring signatures to be kept on file of each review 4th Quarter- April, May, June Accomplishments This is continuing to be discussed at	2006 Ongoing	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Christopher Colwell, Dr. Charles Maines	the committee.		

Objective #3 Focus on patient outcomes

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Provide feedback and recommendations for improvements to EMS agencies on the individual case	Coordinator, Council Members, Medical Directors, EMS Agencies, TNC's, Quality Improvements Departments MHRETAC Quality Improvement Committee	MHRETAC Quality Improvement Committee to develop documents and a process for providing feedback and recommendations to EMS on cases reviewed while maintaining confidentiality 4th Quarter- April, May, June Accomplishments This is on hold at this time pending development of the plan and data collection.	2006 Ongoing	
b. Review selected types of cases for consideration of development of	Coordinator, Council Members, Medical Directors, EMS Agencies,	MHRETAC Quality Improvement Committee will develop a process for selecting cases to be reviewed and will use this information when making	2006	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
protocols for evaluation and treatment	TNC's, Quality Improvements Departments MHRETAC Quality Improvement Committee	decisions regarding the development of protocols for evaluation and treatment 4th Quarter- April, May, June Accomplishments On hold at this time		
c. Review of cases for consistency in ambulance destination protocol utilization, including recommendations for revisions in destination protocols	Coordinator, Council Members, Medical Directors, EMS Agencies, TNC's, Quality Improvements Departments MHRETAC Quality Improvement Committee	MHRETAC Quality Improvement Committee will review cases to determine if the MHRETAC Trauma Triage Algorithm is effective and to develop destination protocols with identified audit filters 4th Quarter- April, May, June Accomplishments Continues to be on hold at this time.	2006	

Goal #4 Serve as active members of the Trauma Care Preservation Coalition

EMTS System Components

Component #1 Integration of Health Services

Component #3 Legislation and Regulation

Component #4 System Finance

Component #15 Evaluation

Objective #1 Participate in regional emergency strategic planning, data collection and the larger working group as a member

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Maintain ongoing awareness of legal issues and legislative activities impacting EMS agencies, hospitals and other emergency response and planning groups	Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff	Coordinator and Dr. Charles Mains to attend the meetings for Trauma Care Preservation Coalition and to actively participate and provide information to further the cause 4th Quarter- April, May, June Accomplishments There have been no meetings lately since the last bill died in session.	Ongoing April-June 2006	
b. Participate in groups which interact with the various legislative groups and representatives including Legislative Interim Committee regarding changes with the auto insurance tort system	Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff	Coordinator and Dr. Charles Mains will attend the working group meetings which includes the lobbyists. They will attend the Legislative Interim Committee meetings and provide feedback as possible. Legislative Interim Committee to meet: July 27 August 9 September 21 October 5 October 19 (tentative) 3rd Quarter- January, February March Accomplishments	Ongoing	October 2005

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		Interim Committee has ended	October 2005	October 2005

Objective #2 To encourage and support local trauma centers and EMS agencies to provide data when requested

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Send all data collection requests to the EMS agencies and hospitals in the MHRETAC explaining the importance of the information	Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care Preservation Coalition Members and Staff	Coordinator will forward requests from the Trauma Care Preservation Coalition to all hospitals and EMS agencies requesting data and other related information 3rd Quarter- January, February March Accomplishments No further requests	Ongoing	October 2005
b. Regularly report information including results of surveys and studies and other data collected to stakeholders	Coordinator, Dr. Charles Mains, Hospitals, EMS Agencies, Trauma Registries, Trauma Care	Coordinator will forward reports and related information to the MHRETAC stakeholders 3rd Quarter- January, February March Accomplishments	Ongoing	Ongoing

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
	Preservation Coalition Members and Staff, Stakeholders	Information was sent via e-mail	January –March 2006	January –March 2006

Objective #3 To be a source of ongoing information about the MHRETAC and its activities, including the importance of the trauma systems

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
a. Provide information, including flyers, packets and notices to the general public	Coordinator, Dr. Charles Mains, Council Members, Hospitals, EMS Agencies, Trauma Care Preservation Coalition Members and Staff, Stakeholders	Coordinator, Council Members and MHRETAC Stakeholders will Provide flyers, packets and notices to the general public as appropriate 4th Quarter- April, May, June Accomplishments No additional information has been provided for the general public.	Ongoing	
b. Provide information, notification of events and programs to the	Coordinator, Dr. Charles Mains, Council Members, Hospitals, EMS	Dr. Charles Mains and Coordinator will cooperate with the media as appropriate regarding the coalition and medical community	Ongoing	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
media	Agencies, Trauma Care Preservation Coalition Members and Staff, Stakeholders	<p>4th Quarter- April, May, June Accomplishments</p> <p>No further notifications were sent to the media.</p>	Ongoing	
c. Provide copies of information and media packets via e-mail to all EMS agencies, hospitals and stakeholders in the MHRETAC for distribution to interested parties	Coordinator, Dr. Charles Mains, Council Members, Hospitals, EMS Agencies, Trauma Care Preservation Coalition Members and Staff, Stakeholders	<p>As information is released for the public, Coordinator will provide information to the MHRETAC Stakeholders</p> <p>4th Quarter- April, May, June Accomplishments</p> <p>Information is sent to all MHRETAC Stakeholders</p>	Ongoing January-March 2006	
d. Coordinate information release with designated public information officers for agencies, private and not-for-profit organizations	Coordinator, Dr. Charles Mains, Council Members, Hospitals, EMS Agencies, Trauma Care Preservation Coalition Members and Staff, Stakeholders	<p>Coordinator and Council Members will assist in dissemination of information to public information officers for a broader distribution including private and not-for-profit organizations and agencies</p> <p>4th Quarter- April, May, June Accomplishments</p>	Ongoing	

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		No additional information has been sent.		

Additional Tasks/Goals:

- Task #1 Injury Prevention- C-DOT Grant**
- Component #1 Integration of Services**
- Component #2 EMTS Research**
- Component #5 Human Resources**
- Component #12 Public Education**
- Component #13 Prevention**
- Component #15 Evaluation**

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
Administer the C-Dot Injury Prevention grant	Project Director, Shirley Terry, Coordinator, Sue Matzick, Phyllis Uribe, Vicky Cassabaum, Jim Savage, Jean Zambrano	MHRETAC has received the first notice regarding obtaining the \$58,000 requested to conduct a regional injury prevention project dealing with seat belt use among teen-agers. 4th Quarter- April, May, June Accomplishments	October 2005	October 2007 and ongoing

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
		A campaign coordinator has been hired and MHRETAC received a second year of funding.		June 2006

Task #2 Ambulance Licensing

Component #1 Integration of Services

Component #3 Legislation and Regulation

Component #4 System Finance

Component #9 Medical Direction

Component #10 Clinical Care

Task	Lead MHRETAC Representatives and Partners	Plan/Update	Timelines	Completion Date
Coordinate and participate in the Multi- County Ambulance Licensing Committee	Randy Councill Jamie Moore Dian Bowers Coordinator	The multi-county Ambulance Licensing Committee will update the ordinance and documents to be in alignment with the new Ground Ambulance Rules. 4th Quarter- April, May, June Accomplishments This committee may expand into other counties outside of MHRETAC and FRETAC.	Ongoing	June 2006 June 2006